MOHAMED SATHAK COLLEGE OF ARTS & SCIENCE
CHENNAI

MOHAMED SATHAK TRUST
50
CELEBRATING
FIFTY YEARS OF EXCELLENCE IN EDUCATION
1973 - 2023

STUDENT HANDBOOK
2023 - 2024

MOHAMED SATHAK
COLLEGE OF ARTS AND SCIENCE

(Affiliated to University of Madras, Approved by UGC & AICTE and Reaccredited by NAAC)

Sholinganallur, Chennai - 600 119, Tamilnadu, India.

Sponsored by **Mohamed Sathak Trust**

Website: www.mscartsandscience-edu.in

Phone: 044-2450 1578, 2450 1054, 2450 1115, 2450 2577, 2450 2576

MOHAMED SATHAK COLLEGE OF ARTS & SCIENCE

Affiliated to University of Madras, Recognised by UGC & AICTE and
Re-accredited by NAAC
An ISO 9001: 2015 Certified Institution
Sholinganallur, Chennai-600119, Tamilnadu, India.
Sponsored by **Mohamed Sathak Trust**

Academic Excellence

STUDENT HANDBOOK

2023 - 2024

principal@mscartsandscience-edu.in
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044-24501115
www.mscartsandscience-edu.in

In the name of Allah,

The Most Beneficent,

The Most Merciful

INVOCATION

Praise be to Allah, Lord of the Worlds,
The Beneficent, the Merciful,
Owner of the Day of Judgement,
Thee alone we serve,
Thee alone we ask for help,
Show us the straight path,
The path of those, whom Thou hast favoured,
Not the path of those who earn Thine anger,
Nor of those who go astray.

A'ameen !

Pearls from the tradition of Prophet Mohammed (SAW)

"Acquire knowledge for it enables its possessor to distinguish what is forbidden from what is not"

It lights the way to heaven
It is our friend in the desert
Our society in solitude
Our companion when bereft of our friends
It guides us to happiness
It sustains us in misery
It is our ornament in the company of friends
It serves us as an armour against our enemies

PERSONAL MEMORANDA

Name: .....

Class: ..... Roll No.: .....

Date of Birth: .....

Height: .....Cm. / Weight: ..... Kgs .....

Male / Female: .....

Father's Name: .....

Occupation: .....

Temporary Address: .....

.....

.....

.....

Phone No.(R). ..... (O): .....(M) .....

Permanent Address: .....

.....

.....

.....

Phone No.(R) ..... (O): .....(M).....

Nationality .....

Library Ticket No. :.....

Season Ticket No.:.....

University Reg. No.: .....

Bike/Car No. : .....

Blood Group: .....

Student's Signature

THE NATIONAL ANTHEM

Jana-gana-mana-adhinayaka jaya he
Bharata-bhagya-vidhata
Punjaba-Sindhu-Gujarata-Maratha
Dravida-Utkala-Banga
Vindhya-Himachala-Yamuna-Ganga
Uchchala-jaladhi-taranga
Tava shubha name jage, tava shubha asisa mage,
Gahe tava jaya-gatha.
Jana-gana-mangala-dayaka jaya he
Bharata-bhagya-Vidhata.
Jaya he, Jaya he, Jaya he,
Jaya jaya jaya, jaya he.

-Rabindranath Tagore

TRANSLATION

Thou art the ruler of the minds of all people,
The Dispenser of India's destiny.
Thy name rouses the hearts of Punjab, Sind,
Gujarat and Maratha,
Of the Dravida and Odisha and Bengal;
It echoes in the hills of the Vindhyas and Himalayas,
mingles in the music of Jamuna and Ganges and is
chanted by the waves of the Indian Sea.
They pray for thy blessings and sing thy praise.
The saving of all people waits in thy hand,
Thou dispenser of India's destiny.
Victory, victory, victory to thee.

The National Pledge

India is my country and all Indians are my brothers and sisters.
I love my country and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.
I shall give respect to my parents, teachers and all elders and
treat everyone with courtesy.
To my country and my people, I pledge my devotion.
In their well-being and prosperity alone lies my happiness.

-Pydimarri Venkata Subba Rao

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிட நல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!
தமிழணங்கே!
உன் சீரிளமைத் திறம்வியந்துசெயல்மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே!!
வாழ்த்துதுமே!!!

மனோன்மணீயம் பெ. சுந்தரனார்

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MEMBERS OF THE MANAGING COMMITTEE

Janab. Alhaj. S.M. MOHAMED YOUSUF	**Chairman**
Janaba. S.M.H. SHARMILA	Secretary
Janab. P.R.L. HAMID IBRAHIM	Executive Director
Janab. M. ASLAM HUSSAIN	Member
Janab. S.M.A.J. ABDUL HALEEM	Director
Dr. R. MEGANATHAN	Principal & Ex. Officio Member
Dr. O. S. AYSHA	Vice Principal & Ex. Officio Member

Dr. S. Padmavathi, M.Com., M.Phil., SLET, Ph.D
University Nominee
Principal
Shri Shankarlal Sundarbai Shasun Jain College for Women,
No, 3. Madley Road, T. Nagar,
Chennai – 600 017, Tamilnadu.

THE CREST OF THE COLLEGE

The Crest consists of a ring bearing the name of the College, a scroll on which is written a verse in Arabic, an open book and behind it a glowing torch.

The scroll showing the verse in Arabic stands for humility which is the hallmark of a true scholar. The verse when rendered in English would mean.

"A true scholar owes all the knowledge he has acquired to Almighty Allah, the Most Beneficent and the Most Merciful and says nothing is his/hers. He humbly admits that only God, his Maker is perfect in knowledge and wisdom (Verse 1:31). He knows only God is the Alpha and Omega of knowledge."

The open book in the middle stands for faith in the Holy Book of Quran that guides the scholar aright and shows him/her the right road to taken or trodden. The open book also stands for Education and Wisdom.

The effulgent flame of the glowing torch at the top of the crest represents the right knowledge acquired through education coupled with faith. The Scholar uses it to destroy or dispel the detestable darkness of ignorance in him/her and also in others who come into contact with him/her. It is like the guiding Pole Star for the Scholars.

In fine, the Crest of the College stands for True Learning and Selfless Service.

VISION AND MISSION OF THE INSTITUTION

Vision

The Vision of the College is to serve the social needs and to uplift the living standards of the rural youths by imparting higher education adhering not only to National but also International Standards of Education and fostering an enduring sense of discipline and single minded dedication to work.

Mission

By promoting the College into an Institution of Excellence, it aims to serve the rural youth by providing them with easy access to Higher Education and Job Opportunities. The College strives towards integrated personality growth of rural students in particular and students at large in which special attention is given to their intellectual, moral and cultural development. It inculcates discipline, higher level of culture and time values of life among the youth.

OUR BELOVED TRUSTEES & ADMIN

Alhaj Janab. **S.M. MOHAMED YOUSUF**
Chairman

Janaba. **S.M.H. SHARMILA**
Secretary

Janab.P.R.L.**HAMID IBRAHIM**
Executive Director

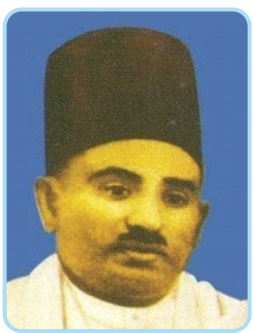
Janab.**S.M.A.J.ABDUL HALEEM**
Director

Dr. O.S. AYSHA
Vice Principal

Dr. R. MEGANATHAN
Principal

Genesis and Growth

Mohamed Sathak Trust, Group of Institutions and Mohamed Sathak College of Arts and Science



(Late) **Alhaj. Mohamed Sathak Thamby**
Former Chairman

The Mohamed Sathak Trust is a public, charitable, and educational body established in 1973, by the philanthropic Mohamed Sathak Family of Kilakarai, with the noble aim of promoting the cause of Higher Education.

The objective of Mohamed Sathak Trust is to promote Technical, Scientific and Management Education and to train the students belonging to all strata of society, particularly the youth of the Backward communities, and to promote and upgrade the Technological and Managerial Skills and Human Resource of the Nation.

(Late) **Alhaj. S.M. Ahamed Jalaluddin**
Founder Chairman

The First Educational Endeavour, with the single aim of achieving these objectives was the establishment, in August 1980, at Kilakarai, a Polytechnic College in the name and style, "**Mohamed Sathak Polytechnic College**", affiliated to the State Board of Technical Education and Training, Government of Tamilnadu. This offers Technical Education in Mechanical Engineering, Civil Engineering and Electrical & Electronics Engineering.

Encouraged with the success of their noble educational endeavor, the members of Mohamed Sathak Trust founded the **"Mohamed Sathak Engineering College"** at Kilakarai, the very first Self Financing Engineering College established in TamilNadu, Affiliated to the Madurai Kamaraj University in October 1984. Mohamed Sathak Engineering College spots stress on the thrust areas of Engineering and Technical Studies of the modern area and offers Bachelor Degree Programs in Aeronautical Engineering, Civil Engineering, Chemical Engineering, Electronics and Communication Engineering, Architecture and Management Studies. These Two Technical Institutions within a short span of time have earned International Acclaim and Reputation for Academic Excellence, Disciplined Academic Life, Educational Advancement and Enviable all round development.

(Late) Alhaj. Dr.S.M.Dastagir
Former Director

It is a matter of pride and achievement that in the Academic Year 1994-95, Mohamed Sathak Engineering College earned the "**Vincent Bendix Award**" presented by the United States of America for the Project entitled "**A Mobility for the Blind"** submitted by the students of the Department of Electronics.

In 1992, Mohamed Sathak Trust established " **Mohamed Sathak Industrial Training Institute**" at Kilakarai, with the purpose of offering training to technical personnel at the basic level. This Institution offers courses in Automobile Engineering, Draughtsmanship, Carpentry and Electronics for Fitters.

Mohamed Sathak Trust approached the Government of Tamilnadu and the University of Madras for establishing a college of Arts and Science in the city of Chennai. The Government of Tamilnadu accepted the proposal of Mohamed Sathak Trust and granted permission for the establishment of **Mohamed Sathak College of Arts and Science, under Self Financing Scheme** (vide GO. Ms. o. 1125, dated 6th August 1990).

(Late) Alhaj. **Sheik Aboobacker**
Founder Trustee

The University of Madras was also pleased to grant affiliation to Degree Courses, B.A Corporate Secretaryship (1991-1992), B.Com, B.B.A and B.Com (Gen) ha ve also been given affiliation in 1992-93. B.Sc Microbiology and B.Sc Biochemistry in the Academic Year 1993-1994 were approved. B.Sc. Hotel and catering Management and B.Sc Computer Science courses have been granted from 1994-1995. T**he All India Council for Technical Education (AICTE)**, Ministry of Human Resource was contented to accord approval to offer Professional Courses in Master of Business Administration (MBA) and Master of Computer Application (MCA) from the Academic Year 1994-95. B.E.S. (Bachelor of Electronics Science) and M.A Social Work have been Started in the Academic Year 1995-1996.

The Management was delighted to inform that affiliation for M.Sc Applied Microbiology and M.Sc Biochemistry have been granted in Academic Year 1996-97. M.Sc Computer Science, B.Sc. Visual Communication and B.C.A (Bachelor of Computer Application) Courses have been given affiliation in the Academic Year 1998-1999. The University of Madras was also delighted to grant affiliation to the Degree Courses M.Sc Information Technology and M.Sc Biotechnology in 2001-2002. M.Sc Applied Electronics, B.I.S.M and M.Sc., Bioinformatics have been sanctioned in the year 2003-2004. B.Sc Biotechnology has been started in 2005-2006. M.Sc, Mathematics was initiated from the Academic Year 2008 – 2009. M.Com (Master of Commerce) Course was affiliated by University of Madras. In 2011-2012, B. Com Accounting Finance has been started in the College.

(Late) Alhaj. **Dr. S.M. Hamid Abdul Quadir**
Former Chairman

The College is recognised as Research Centre to conduct Research Programmes leading to M.Phil Degree in Microbiology, Biotechnology and M.Phil Degree in Biochemistry from the Academic Year 2009 – 2010 and 2012 respectively. In 2012-2013 B.Com I.S.M Course was affiliated by University of Madras. The College got affiliated from the University of Madras for conducting the Programme leading to Ph.D in Biotechnology and Microbiology from 2012 and Ph.D in Biochemistry from 2013.

Further, B.Com Computer Application, B.Sc Mathematics, and M.Sc Visual Communication from the Academic Year 2014-15 were started. B.A English and B.Com Corporate Secretaryship were granted from the Academic Year 2015- 2016. B.Com Bank Management was in progress during the Academic Year 2016-17. B.Sc Chemistry, B.Sc Home Science-Clinical Nutrition and Dietetics and B.Sc Psychology were introduced during this Academic Year 2018-2019.

In the Second Shift, 4 Courses namely B.Sc Computer Science (2008), BCA (2008), BBA (2011) and B.Com. General (2012) were given affiliation.

(Late) Alhaj. **S.M. KABEER**
Former Secretary & Correspondent

The Mohamed Sathak College of Arts and Science is rightly named after the great and noble Philanthropist with a view to commemorate the memory of the noble man and his ideals. Mohamed Sathak College of Arts and Science started functioning at 144/1, Nungambakkam High Road, Chennai, with B.A, B.Sc Computer Science and B.Com Courses of study.

From the academic year 1992-93. Mohamed Sathak College of Arts and Science started to function at her own permanent campus at Sholinganallur. Mohamed Sathak College of Arts and Science is ideally situated in idyllic surroundings in the midst of inspiring green fields and natural surroundings. In fact, the serene atmosphere is perfectly conducive to excellent physical and intellectual growth and effective Academic pursuits.

Mohamed Sathak College of Arts and Science is situated in the Old Mahabalipuram Road (OMR, Rajiv Gandhi Salai), 23 kilometers South East of Chennai City, 13 Kilometers from Tambaram and Adyar and 3 Kilometers from Golden Beach. Mohamed Sathak College of Arts and Science have five buses and a van for the convenience of the students.

The Lecture Halls are well lighted, airy and spacious and they are ideally suited for sharing of knowledge between the teacher and the student.. The main Imposing Building Houses, the Administrative Wing Lecture Halls, marvelously equipped Computer Science Laboratories, modern and sophisticated Microbiology, Biotechnology, Biochemistry and Visual Communication Laboratories, and a well stacked Library.

Mohamed Sathak College of Arts and Science is open to students of all Castes, Creeds and Classes. The College believes in Secularism, National Integration and Communal Harmony.

Separate Hostel accommodation is available for Men and Women Students.

The Major Aim of Mohamed Sathak College is to provide High Quality Education to the youth. The basics of Higher Education, namely, effective teaching, training, and Motivating Students to respond carefully and intelligently to the latest, newest updates in Arts, Science, Technology and Management Studies are given priority.

Furthermore, Mohamed Sathak College of Arts and Science place emphasis on Duty, Discipline, Decorum and Character Development. The Aim is to train Young Men and Women of quality to be leaders in the Fields of Science, Management and Industry. So that these trained and educated students could play their roles efficiently and transform the Country into an Advanced Nation and Global Leaders.

AIMS OF UNIVERSITY EDUCATION / HIGHER EDUCATION

Extract from Indian Pocket Book of University Education Objective :

To seek and cultivate new knowledge, to engage vigorously and fearlessly in the pursuit of truth and to interpret old knowledge and beliefs in the light of new needs and discoveries; to provide the right kind of leadership in all walks of life, to identify gifted youth and help them develop their potential to the full by cultivating right interests, attitudes and moral intellectual values; to provide society with competent Men and Women trained in Agriculture, Arts, Medicine, Science and Technology and various professions, who will also be cultivated individuals imbued with a sense of social purpose.

To strive to promote equality and social justice and to reduce social and cultural differences through the diffusion of education, and to foster in the teachers and students, and through them in society generally, the attitudes and values needed for developing the 'Good Life' in Individuals and Society.

Education should enable Young Men and Women to learn and practice civilized forms of behaviour and to commit themselves to special values of significance.

The whole University life should be treated as one and polarization between Teachers, Students and Administration should be avoided.

LIST OF PROGRAMMES 2022-2023
SHIFT-I (Day College)

UNDERGRADUATE PROGRAMMES

1.	B.Com. General
2.	B.Com. Accounting & Finance
3.	B.Com. Information System Management
4.	B.Com. Computer Application
5.	B.Com. Corporate Secretaryship
6.	B.Com. Bank Management
7.	B.B.A. Bachelor of Business Administration
8.	B.Sc. Computer Science
9.	B.C.A. Bachelor of Computer Application
10.	B.Sc. Electronics and Communication Science
11.	B.Sc. Biochemistry
12.	B.Sc. Microbiology
13.	B.Sc. Biotechnology
14.	B.Sc. Hotel and Catering Management
15.	B.Sc. Visual Communication
16.	B.Sc. Mathematics
17.	B.A. English
18.	B.Sc. Psychology
19.	B.Sc. Chemistry
20.	B.Sc. Home Science - Clinical Nutrition & Dietetics

POSTGRADUATE PROGRAMMES

1.	M.B.A. Master of Business Administration (Approved by AICTE)
2.	M.C.A. Master of Computer Application (Approved by AICTE)
3.	M.Sc. Biochemistry
4.	M.Sc. Microbiology
5.	M.Sc. Biotechnology
6.	M.Sc. Computer Science
7.	M.Sc. Applied Electronics
8.	M.Sc. Mathematics
9.	M.Com. Master of Commerce

RESEARCH PROGRAMMES

1.	M.Phil. Microbiology
2.	M.Phil. Biotechnology
3.	M.Phil. Biochemistry
4.	Ph.D. Biotechnology
5.	Ph.D. Microbiology
6.	Ph.D. Biochemistry

DIPLOMA/PG DIPLOMA PROGRAMMES

1.	P.G. Diploma in E-Business Management
2.	P.G. Diploma in Gene Manipulation Technology.

SHIFT-II (Evening College)

UNDERGRADUATE PROGRAMMES

1.	B.Com. General
2.	B.B.A. Bachelor of Business Administration
3.	B.Sc. Computer Science
4.	B.C.A. Bachelor of Computer Application

LIST OF TEACHING STAFF- 2023-2024

1	**Dr. R. MEGANATHAN,** M.Com., M.Phil., MBA, S.L.E.T.Ph.D	**Principal**
2	**Dr. O.S. Aysha** , M.Sc., M.Phil., Ph.D., SET	**Vice Principal**

DEPARTMENT OF MBA

1	**Dr. Hemalatha Seeram,**	MBA, Ph.D	**HoD**
2	Dr.C.Padmanaba Sivakumar,	MBA, PhD ,PGDTA, NET, SET	Assistant Professor
3	Mr.Srikant Kapoor,	DIP MARKETING & SALES,MBA,PGDBM, NET	Assistant Professor
4	Dr.F.Mohamed Sabura,	MBA, M.Phil., Ph.D	Assistant Professor
5	Mrs.K.Ramani,	M.Com.,MBA Finance	Assistant Professor
6	Mrs.Preethi B. Iyer,	M.com.,MBA Finance & Operations	Assistant Professor

DEPARTMENT OF BBA

1	**Dr.P.Rasool Begum,**	M.Com., MBA (SET), M. Phil., Ph.D	**HoD**
2	Mr.K. Kaleel,	M.Com., MPhiL.,	Assistant Professor
3	Mr.T.Vetriprabhu,	MBA	Assistant Professor
4	Mr.S.Krishnamoorthi,	MBA	Assistant Professor
5	Mr.A.Karthikeyan,	MBA, M.Phil., NET, PGDPM.LL	Assistant Professor
6	Mrs.C.Shalini,	B.E., MBA	Assistant Professor
7	Mr.S.Radhakrishnan,	MBA,PGD(PRO)	Assistant Professor

DEPARTMENT OF COMMERCE B.Com (AF)

1	**Mrs.S.Sujatha,**	M.Com.,M.Phil.,M.B.A	**HoD**
2	Mr.U.Ashraf Ali,	M.Com CS.,M.Phil.,	Assistant Professor
3	Mr.C.Mani,	M.Com.,M.Phil.,B.Ed.,CLP.,	Assistant Professor
4	Mr.K.Affan Muaz,	M.Com.,B.Ed.,M.B.A	Assistant Professor
5	Mrs.R.Anbu Selvi,	M.Com.,M.Phil.,B.Ed.,	Assistant Professor

PG DEPARTMENT OF COMMERCE B.Com (General)

1	**Dr.R.Kabaleeswaran,**	M.Com.,NET.,M.Phil.,MBA.,SET.,Ph.D	**HoD**
2	Mr.G.Rajakumar,	M.Com., M.Phil.,MBA.,PGDCA.,	Assistant Professor
3	Dr.S.Sathyabama,	M.A (Eco),M.Phil.,Ph.D	Assistant Professor
4	Mrs.S.Swarnalakshmi,	M.Com(CA),M.Phil.,MBA	Assistant Professor
5	Ms.C.Poongothai,	M.Com,M.Phil.,B.Ed.,	Assistant Professor
6	Mrs.A.Pushpa,	M.Com.,M.Phil.,	Assistant Professor
7	Mrs.B.Venkata Srilatha,	M.Com., M.PHIL., ,M.C.A, M.B.A, PGDHRM.,	Assistant Professor
8	Mrs.A.Arabunisa,	M.Com.,M.Phil.,	Assistant Professor
9	Mrs.M.Jamina Begam,	M.Com.,M.Phil.,B.Ed.,	Assistant Professor
10	Mrs.K.Amudha,	M.Com.,M.Phil.,	Assistant Professor
11	Mr.A.Dhilip Kumar,	M.Com.,M.Phil., B.Ed.,	Assistant Professor
12	Mrs.P.Banumathi,	M.Com.,M.Phil.,	Assistant Professor
13	Mrs.G.Mahalakshmi,	M.Com.,M.Phil.,	Assistant Professor
14	Mrs.J.Shanthi,	M.Com.,M.Phil., B.Ed., MBA,NET	Assistant Professor
15	Dr.T.S.Vidya,	M.Com.,M.Phil.,Ph.D	Assistant Professor

DEPARTMENT OF COMMERCE B.Com (ISM)

1	**Mr. M.Suresh,**	M.Com., M.Phil.,	**HoD**
2	Mrs.J. Gnanabharathi,	MCA, B.Ed., M.Phil.,	Assistant Professor
3	Dr.Edith Hepburn Sylvia,	M.Com., M.Phil., Ph.D	Assistant Professor
4	Mrs.A.Panimalar,	MBA, M.Sc(PSY).,	Assistant Professor

DEPARTMENT OF COMMERCE B.Com (CA)

1	**Dr. Y. Salini,**	M.Com., M.Phil., Ph.D	**HoD**
2	Mr. A.Christy Rajkumar,	M.Com., MBA, M.Phil.,	Assistant Professor
3	Mr. C. Sajeev Christin Singh,	MCA, M.Phil.,	Assistant Professor
4	Dr.P.Palanichamy,	M.A., M.Phil., Ph.D	Assistant Professor

DEPARTMENT OF COMMERCE B.Com (CS)

1	**Dr.E.Vanitha,**	M.Com., M.Phil., Ph.D	**HoD**
2	Mr.M.Sundramurthi,	M.Com., M.Phil.,	Assistant professor
3	Dr.R.Dineshbabu,	M.Com.,M.Phil.,Ph.D	Assistant Professor
4	Mrs.U.Anbarasi,	M.Com.,M.Phil.,PGDRB., PGDPA.,	Assistant Professor

DEPARTMENT OF COMMERCE B.Com (BM)

1	**Dr.M.R.Prakash,**	M.A., M.Com., B.Ed., MBA., M.Phil. Ph.D., FSIESRP (Malaysia).,	**HoD**
2	Mrs.G.Madhuri,	B.A.,MBA.,M.Phil	Assistant Professor
3	Ms.S.Indhumathy,	B.sc.,MBA.,M.Phil.,M.A.,FSIESRP (Malaysia).	Assistant Professor
4	Mrs.V.Revathi,	M.Com.,M.Phil	Assistant Professor

DEPARTMENT OF ENGLISH

1	**Dr.M.Kalai Nathiyal,**	M.A., M.Phil.,Ph.D	**HoD**
2	Mr.M.Mohamed Mazhar Hussain,	M.A., M.Phil.,	Assistant Professor
3	Ms.P.Gayathri,	M.A., B.Ed., M.Phil.,	Assistant Professor
4	Mr.S.Buvanendra Bose,	M.A.,	Assistant Professor
5	Mr.K.Moorthi,	M.A., B.Ed., M.Ed.,	Assistant Professor
6	Ms.A.Steffi Pastina Silva,	M.A.,	Assistant Professor
7	Mr.G.Anbarasan,	M.A., B.Ed., M.Phil.,	Assistant Professor
8	Mr.P.Arumaiselvan,	M.A.,B.Ed., M.Phil.,	Assistant Professor
9	Mrs.K.Gayathri,	M.A., M.Phil.,	Assistant Professor
10	Mrs.R.Elaveni,	M.A., M.Phil.,	Assistant Professor
11	Mrs.K.Elavarasi,	M.A., M.Phil.,	Assistant Professor
12	Mrs.M.Kowsalya,	M.A.,B.Ed., M.Phil.,	Assistant Professor
13	Ms.U.Asma,	M.A., M.Phil.,	Assistant Professor
14	Mrs.S.A.Irin,	M.A.,B.Ed., M.Phil.,	Assistant Professor
15	Ms.M.P.Kaviya,	M.A., M.Phil.,NET	Assistant Professor

DEPARTMENT OF FRENCH

1	**Mrs.S.Fathima Shamiqa,**	B.Com., MBA.,Dip. IT.,B2 FRENCH (AFM).,	**HoD**

DEPARTMENT OF HINDI

1	**Mr.K.Yogesh,** M.A.,	**HoD**

DEPARTMENT OF ARABIC

1	**Mr.Ashafaquer Rahman Oomeri, Afzal -Ul-Ulluma ,**M.A., M.Phil.,	**HoD**

DEPARTMENT OF TAMIL

1	**Dr.V.Sivagurunathan,**	MA.,M.Phil.,Ph.D,NET	**HoD**
2	Dr.B.Jothi,	MA.,M.Phil.,Ph.D,NET,PGDIP.,	Assistant Professor
3	Mr.V.Rajkumar,	M.A(TAMIL,HISTORY)., M.Phil.,B.Ed.,NET,M.S.W.,	Assistant Professor
4	Dr.M.Krishnamoorthy,	MA.,M.Phil.,B.Ed.,MSW.,MA(SOC),PGDCA.,Ph.D	Assistant Professor
5	Mrs.S.Padma,	B.Lit.,MA.,M.Ed.,M.Phil., NET	Assistant Professor
6	Dr.T.Jemila Joy,	MA.,M.Phil.,Ph.D	Assistant Professor
7	Mrs.M.Palaniammal,	MA.,M.Phil.,B.Ed.,	Assistant Professor
8	Dr.A.Rajini,	B.Lit.,MA.,B.Ed.,T.P.T.,Ph.D, NET	Assistant Professor
9	Dr.B.Sasikala,	B.Lit.,M.A.,M.Phil.,B.Ed.,Ph.D,SLST	Assistant Professor
10	Dr.J.Bharathi,	MA.,M.Phil.,MA.,(SOC),.Ph.D,DMS.,	Assistant Professor
11	Mrs.J.Jeya Prabha,	MA.,M.Phil.,NET	Assistant Professor

LIBRARY

1	**Dr.R.Jayakumar,**	B.A.,M.L.I.Sc.,Ph.D	**Librarian**
2	Mr.M.Ramanujam,	M.COM.,M.L.I.Sc	Assistant Librarian

DEPARTMENT OF PHYSICAL EDUCATION

1	**Ms.J.Preetha,**	BBA., B.P.E.D., M.P.E.D.,	**Physical Director**

PG & RESEARCH DEPARTMENT OF BIOCHEMISTRY

1	**Dr.V.Anuradha,**	M.Sc.,M.Phil.,Ph.D	**HoD**
2	Mrs.P.Meenatchi,	M.Sc.,M.Phil.,	Assistant Professor
3	Mrs.J.Deepalakshmi,	M.Sc.,M.Phil,	Assistant Professor
4	Dr.P.T.Devika,	M.Sc.,M.Phil.,Ph.D	Assistant Professor
5	Dr.M.Rajeswari Prabha,	M.Sc.,Ph.D, SLET	Assistant Professor
6	Dr.C.Sharmila,	M.Sc.,Ph.D	Assistant Professor

PG & RESEARCH DEPARTMENT OF BIOTECHNOLOGY

1	**Dr.M.Syed Ali,**	M.Sc.,M.Phil.,Ph.D	**HoD**
2	Mrs.F.Nasreen Najeeb,	M.Sc.,M.Phil., B.Ed., SET	Assistant Professor
3	Dr.N.Yogananth,	M.Sc.,M.Phil., Ph.D, B.Ed.,	Assistant Professor
4	Dr.R.Rajan,	M.Sc., Ph.D	Assistant Professor
5	Dr.G.Priya,	M.Sc., M.Phil.,Ph.D	Assistant Professor
6	Dr.P.Priyadharshini,	M.Sc., M.Phil., Ph.D	Assistant Professor
7	Mrs.E.Anjukam,	B.Pharm, M.Sc., M.Phil.,	Assistant Professor
8	Dr.R.Deepa Priya,	M.Sc., M.Phil., Ph.D	Assistant Professor

PG & RESEARCH DEPARTMENT OF MICROBIOLOGY

1	**Dr.O.S.Aysha,**	M.Sc., M Phil., Ph.D,SET	**HoD**
2	Dr.S.Valli,	M.Sc., M.Phil.,MBA Ph.D,SET	Assistant Professor
3	Dr.A.Reena,	M.Sc., Ph.D	Assistant Professor
4	Dr.S.Srividya,	M.Sc., M.Phil., Ph.D,SET	Assistant Professor
5	Mrs.M.Mythili,	M.Sc., M.Phil., ASRB-NET, B.Ed.,	Assistant Professor
6	Dr.R.Shanmugapriya,	M.Sc., M.Phil.,Ph.D	Assistant Professor
7	Ms.S.Josephine,	M.Sc., M.Phil.,B.Ed	Assistant Professor
8	Mrs.P.Kirubha,	M.Sc., CSIR-NET	Assistant Professor

DEPARTMENT OF CHEMISTRY

1	**Dr.V.Selvarani,**	M.Sc., M.Phil., B.Ed., Ph.D	**HoD**
2	Dr.P.Ganapathi,	M.Sc., Ph.D	Assistant Professor
3	Mrs.M.Marunthayi,	M.Sc., B.Ed., M.Phil.,	Assistant Professor
4	Dr.M.Jayanthi,	M.Sc., B.Ed.,Ph.D	Assistant Professor

DEPARTMENT OF HOME SCIENCE-CLINICAL NUTRITION

1	**Ms.Jessica Subhashini Moses,**	**M.Sc., NET**	**HoD i/c**
2	Ms.Alice C Pauline,	M.Sc.,Clinical Nutrition	Assistant Professor
3	Mrs.Y. Ayisha Umara,	M.Sc.,M.Phil.,	Assistant Professor

DEPARTMENT OF PSYCHOLOGY

1	**Mrs.Vishnupriya.K,**	**M.Sc., M.Phil (Psychology), B.Ed, M. Ed**	**HoD**
2	Ms.Aishwarya S,	M.Sc., HRD Psychology	Assistant Professor
3	Ms.V.Kirithika	M.Sc., Counselling Psychology	Assistant Professor

PG DEPARTMENT OF COMPUTER SCIENCE & SHIFT II

1	**Dr.M.Rahimal Beevi,**	**M.CA,M.Phil., M.Ed.,Ph.D., SET, NET**	**HoD**
2	Mrs.I.Arivazhagi,	MCA,M.Phil.,B.Ed.,	Assistant Professor
3	Mr.D.Palanisamy,	MCA,M.Phil.,	Assistant Professor
4	Mr.M. Prabhu,	MCA,M.Phil.,	Assistant Professor
5	Mrs.J.Nanthini,	M.Sc.,M.Phil.,	Assistant Professor
6	Mrs.T.Axcellin,	M.Sc.,M.Phil.,B.Ed.,	Assistant Professor
7	Mrs.R.Sathya,	M.Sc.,M.Phil.,	Assistant Professor
8	Dr.B.Kamatchy,	M.Sc., M.Phil, Ph.d	Assistant Professor

DEPARTMENT OF COMPUTER SCIENCE -B.Sc

1	**Dr. S.Muthulakshmi,**	**M.SC.,M.Phil.,Ph.D**	**HoD**
2	Mr.S.Narayanan,	MCA,M.Phil.,	Assistant Professor
3	Mrs.T.Sangeetha Devi,	MCA,M.Phil.,	Assistant Professor
4	Mrs.K.Thanga Prabha,	MCA,M.Phil.,	Assistant Professor
5	Mrs.P.Mercy Lilly Flora,	MCA,M.Phil.,	Assistant Professor
6	Mrs.S.Sasi Rekha,	MCA,M.Phil.,	Assistant Professor
7	Mr.P.Krishnakumar,	MCA,M.Phil.,M.A.,	Assistant Professor

DEPARTMENT OF COMPUTER APPLICATIONS - BCA

1	**Dr.S.Balaji,**	**MCA,M.Phil.,Ph.D**	**HoD**
2	Mrs.P. Sumathi,	MCA,M.Phil.,	Assistant Professor
3	Mrs.K.Sathya ,	MCA,M.Phil.,M.E.,	Assistant Professor
4	Mrs.V. Jothi Subhashini,	MCA,M.Phil.,	Assistant Professor
5	Ms.C. Sujitha,	MCA,M.Phil.,	Assistant Professor
6	Mr. J.S.Praveen,	MCA,M.Phil.,	Assistant Professor
7	Mrs.P.Deepalakshmi,	MCA,M.B.A,M.Phil.,	Assistant Professor
8	Ms.B.Thulasi,	MCA,	Assistant Professor
9	Dr.N.Kalaichelvi,	MCA.,M.Phil.,Ph.D, SET	Assistant Professor
10	Mrs.K.Prabha,	M.SC.,M.Phil.,B.Ed.,	Assistant Professor

PG DEPARTMENT OF ELECTRONICS SCIENCE

1	**Dr. R. Amudhevalli,**	**M.Sc.,M.Phil.,M.B.A.,M.Tech.,Ph.D**	**HoD**
2	Mr. S. Mohamed Marzook,	M.Sc.,M.B.A.,M.Phil.,MLISc.,	Assistant Professor
3	Mr. E. Veeramuthu,	M.Sc.,M.Phil.,	Assistant Professor
4	Mrs.V. Vanathi,	M.Sc.,M.Phil.,	Assistant Professor
5	Dr. G. Chinnasamy,	M.Sc.,M.Phil.,Ph.D	Assistant Professor
6	Mrs.S. Renuga Devi,	M.Sc.,M.Phil.,	Assistant Professor
7	Mr. K. Jaya Raj,	M.Sc.,M.Phil.,	Assistant Professor

DEPARTMENT OF HOTEL & CATERING MANAGEMENT

1	**Mr.N.Logesh,**	**M.Sc.,M.Phil.,MBA**	**HoD**
2	Mrs.F.Alsharon,	M.Sc.,(H.M)	Assistant Professor
3	Mr.V.R.Bhuvanesh,	M.Sc.,MBA	Assistant Professor
4	Mr.J.Kevin Santhosh Kumar,	B.Sc.,MBA	Assistant Professor

PG DEPARTMENT OF MATHEMATICS

1	**Dr. V. Muralidhar,**	**M.Sc., M.Phil., B.Ed.,Ph.D**	**HoD**
2	Mr. A. Marimuthu,	M.Sc., M.Phil., B.Ed.,	Assistant Professor
3	Mr. D. Sriram,	M.Sc., M.Phil., NET.	Assistant Professor
4	Mr. V. Thirumalai,	M.Sc., M.Phil., B.Ed.,PG Diploma in Bio Statistics	Assistant Professor
5	Mr. P. Thirunavukkarasu,	M.Sc., M.Phil.,	Assistant Professor
6	Mrs.P. Sujatha,	M.Sc., M.Phil., B.Ed.,	Assistant Professor
7	Mr. A. Ansari,	M.Sc., M.Phil.,	Assistant Professor
8	Mrs.M.Kamarnabisha,	M.Sc., M.Phil., B.Ed.,	Assistant Professor
9	Mrs.J. Usharani,	M.Sc., M.Phil., B.Ed.,	Assistant Professor
10	Mr. K. Pandiyarajan,	M.Sc., M.Phil.,	Assistant Professor
11	Mr. A. Ranjith,	M.Sc., M.Phil.,	Assistant Professor
12	Mr. M. Asaithambi,	M.Sc., M.Phil., B.Ed.,	Assistant Professor
13	Mrs S. Sathya Geetha,	M.Sc., M.Phil., SET.,	Assistant Professor
14	Mr. S. Vijay,	M.Sc., M.Phil.,	Assistant Professor
15	Mrs. D. Kumutha,	M.Sc., M.Phil., B.Ed.,	Assistant Professor

DEPARTMENT OF VISUAL COMMUNICATION

1	**Mr. M.A.Mohideen Meeran Sahib,**	**M.Sc., M.Phil.,**	**HoD**
2	Mrs. P. Kayalvizhi,	M.Sc.,	Assistant Professor
3	Mrs.P.C.Kavisandhya Vinoth,	M.A., M.Phil.,	Assistant Professor
4	Mrs. J.Sakila,	M.A.,	Assistant Professor

DEPARTMENT OF ISLAMIC STUDIES & DEENIYAT

1.	**Mr. Abdul Rehman Riyazi,**	M.A.,(Arabic)	Islamic Studies Instructor

CLINICAL PSYCHOLOGIST

1.	**Mrs.Madhumitha Sriram,**	M.Sc.,(Clinical Psychology) M.Phil.,	Clinical Psychologist

MEDICAL PSYCHOLOGIST

1.	**Ms. M. Praise Dyice,**	M.Sc., (Medical Psychology)	Medical Psychologist

LIST OF NON TEACHING STAFF - 2023-2024

OFFICE STAFF

1.	Mr. V. Palaniappan, B.Sc.,	Accountant
2.	Mr. E. Muthu,B.Com., PGDCA	Cashier
3.	Mr. R. Gobinath,B.Com., M.Com.,	Record Clerk
4.	Mr. S. Syed Iqbal	Clerk
5.	Mrs. V. Sumithra,B.Com.,	Clerk
6.	Mrs. M. Sajeela Begum,B.Com.,	Assistant Cashier
7.	Mrs. S. Allidevi, B.Sc.,	Typist
8.	Mr. G. Nalla Mohammed	Transport Incharge
9.	Mr. K. Devaraj	Attender
10.	Mr. C. Murugan	Attender
11.	Mr. I.Thomas Rajkumar	Scholarship In-charge
12.	Ms. S. Lakshmi Prabha	PA to Principal

TECHNICAL & LABORATORY STAFF

1.	**Mr.M.Vasanthamani,**	M.Sc IT., MCSE.	**System Administrator**
2.	Mr. S. Syed Ahamed,	H.D.C.H.BN, MCSE.	System / Network
3.	Mr. B. Sakthivel,	B.Sc.,	Software Programmer
4.	Mr. B.Karunanithi,	BCA.,	Software Programmer
5.	Mr. M. Arokia Jebaraj,	BCA.,	Lab Assistant

Biochemistry		
1.	Mrs. J. Sakeetha, B.Sc., DMLT.,	Lab Technician
2.	Mrs.K. Kalaivani,	Lab Attender

Microbiology		
1.	Mrs. A. Najma, M.Sc., B.Ed.,	Lab In-charge
2.	Ms. A. Santhiya, M.Sc.,DMLT.,	Lab Technician
3.	Ms. K. Arulmozhi, M.Sc., DMLT.,	Lab Technician
4.	Mrs. W. Mathalena Margaret	Lab Attender

Biotechnology		
1.	Mrs. S.S. Yasmin Banu, B.Sc., DMLT.,	Lab Technician

Chemistry		
1.	Mrs. A. Chandra, DMLT, D.T.Ed.,	Lab Technician

Hotel & Catering Management		
1.	Mr. A. Manoharan	Catering Demonstrator
2.	Mr. S. Manickam	Bakery Demonstrator
3.	Mr. E. Rajendiran	Lab Attender

Visual Communication			
1.	Mr. K. Surendra Kumaran	B.S.c.,	Technical Instructor

Commerce		
1.	Mr. A. Maria Antony	Attender

Electronics Science		
1.	Mr. P.V. Ganesan	Lab Attender

Library			
1.	**Mr. S. ArunPrasad**	B.Com.,MBA	Library Assistant
2.	Mr.I.Vijay	M.Com.,	Library Assistant

Plumber Cum Electrician		
1.	Mr. A. Jaffar Ali	Electrician
2.	Mr. A. Ganesan	STP Operator
3.	Mr. A.Jaffer Sadiq	Plumber
4.	MR.K.Selva Kumar	Electrician

Driver		
1.	Mr. C.K. Marimuthu	Principal Driver
2.	Mr. A. Muthuvel	Bus Driver
3.	Mr.M.Shanmugavel	Bus Driver
4.	Mr.M.Jagadeeswaran	Secretary Driver
5.	Mr.M.Manokaran	Hostel Driver

Gardener		
1.	Mr. G.Munuswamy	Gardener

Men's Hostel		
1.	**Dr. R. Meganathan,** Principal	Chief Warden
2.	**Dr. M. Syed Ali,** HOD-PG & Research Dept. of Biotechnology	Deputy Warden
3.	Mr. M. Prabhu, Asst. Professor-PG Dept. of CS	Residential Tutor
4.	Mr. Devendra Thapa	Manager
5.	Mr. Aslam Basha	Supervisor
6.	Mr.K.Sekar	Cook
7.	Mr.Kaliswaran	Cook
8.	Mr.Antony Raj	Cook
9.	Mr.A.Shahul Hameed	Asst.Cook
10.	Ilyas Abdul Razak	Service
11.	Mr.R.Palanivel	Service
12.	Mr.S.M.Karthikeyan	Kitchen Helper
13.	Mrs.Pownu	KST
14.	Mrs.Pownu Ammal	KST

ATTENDANCE REGULATIONS PRESCRIBED BY UNIVERSITY WITH EFFECT FROM 2002 -2003

1. Candidates will be permitted to appear for the Theory Examinations only if they have attended 75% of the total number of working days of the Instructional Hours during the year.

2. Candidates will be permitted to appear for the Practical Examinations only if they have attended 75% of the total number of Practical Classes during the year.

3. The Shortage of Attendance can be condoned by the Principal up to a maximum of 10% (i.e. 65%) of the total number of working days of Instructional Hours or Practical Classes as the case may be. A Condonation Fee of Rs. 250/- will be collected separately for Theory and Practicals. Condonation will be granted only if the Principal is satisfied with the progress and conduct of the student.

4. Candidates who have put in less than 50% of attendance have to repeat the course (by rejoining) for which they lack attendance. They will not be permitted to proceed to II /III year until they earn the required attendance for that particular Semester. They have to obtain prior permission from the University to rejoin the course.

5. Candidates who have put in not less than 50% of attendance will be permitted to proceed to the Next Semester of the Course and they may be permitted to take next November/December and subsequent University Examination by paying the prescribed Condonation Fee without putting in further attendance.

6. In the case of I Year Students the required Percentage of attendance will be 80% if they are admitted in the month of July, and 85% if they are admitted in August.

7. The Annual Certificate of Attendance required by the University for admission to the University Examination will in no case be granted unless (I) the Principal is satisfied with the student's progress and conduct and (II) the student has attended three-fourths of the number of working days for Theory Classes and three-fourths of the Practical Classes.

ATTENDANCE AND LEAVE OF ABSENCE

1. It shall be the duty of each student to attend regularly and punctually all the periods on all the working days. A student shall be granted one full day attendance only if he/she attends all the periods of each working day. He/She shall be granted only half a day attendance. If he/she attends any three or four periods.

2. As the students' attendance is computerized, attendance for each period shall be taken as soon as the teacher enters the class and the attendance slip is dispatched to the computer section. Attendance shall be displayed on the Departmental Notice Board weekly.

3. An Application for leave countersigned by the Parent or Guardian in the case of Day Scholar should be sent to the Principal through the Student Counsellor concerned and the Head of the Department after being duly recommended.

4. The Hostel students should submit their leave applications to the Principal countersigned by the Hostel Additional Warden/Deputy Warden and through the Student Counsellor concerned and the Head of the Department, after being duly recommended as in the case of the Day scholars.

5. The Principal may require the production of a Medical Certificate where the sickness extends beyond three days.

6. If a student absents himself without applying for leave, he shall be fined Re.1/- per day for such absence.

7. If a student absents himself for a week without leave the name will be struck off the rolls, unless he shows that his failure to obtain leave was unavoidable. A re-admission fee of Rs. 10/- will be levied for reinclusion of the name in the Nominal Rolls.

8. No student shall enter the classroom without the permission of the staff member in charge of the class or leave the classroom until the class is over.

9. Whenever a student is deputed to represent the College in any Tournament or Contest, he/she should obtain prior permission from the Principal, by submitting a letter from the Deputing Authority, viz., Head of the Department, Director of Physical Education, etc., recommending the name of the participant. Failure to do so will result in loss of attendance for the period of deputation.

10. Students who wish to participate in any Tournament or Contest on their own shall also obtain the prior permission from Principal and submit Attendance Certificate within three days after their return.

11. Students, who fail to obtain prior permission from the Principal, will not be entitled to the grant of attendance for the period of absence.

PROGRESS OF STUDENTS

Students must attend all the Continuous Internal Assessment (CIA), Mid Semester and University Model Examinations (Theory & Practicals) and the tests conducted periodically by the Respective Departments. A Student with satisfactory progress in the Examinations alone , shall be eligible to get Attendance Certificate for the University Examinations.

STUDENTS CODE OF CONDUCT

- All students should wear clean and decent dress. Dress Regulations prescribed by the College must be followed.

- Students should always possess Identity Card issued by the College when they are in the College Campus.
- All Students shall greet all the members of the Teaching staff on the occasion of their First Meeting them for the day.
- The Staff Member entering into the classroom and leaving it, the students shall rise and remain standing till He / She takes his seat or leaves the room.
- No Student shall leave the Classroom without permission or until the class is over.
- Students shall abstain from creating any noise while moving from one Classroom to another and shall avoid disturbing other classes.
- Students are not allowed to loiter in the Portico & Corridor during Class Hours, even if they have no class. When they have no class they are expected to be in the Library.
- Students are forbidden from organizing or attending any meeting in the College or collecting money for any purpose without the prior permission of the Principal.
- Smoking inside the Compound, Throwing Waste Paper, Defacing the Walls and such other offences will invite Disciplinary Action.
- Organised absence from classes and soliciting absence of other students are serious breaches of discipline, which may involve removal of students from the rolls of the College during or at the end of the year.
- Students are not allowed to address any authority in a body. Such combined action is subversive of good order.
- Students on the rolls of the College are forbidden to take active part in any Political Agitation, directed against the authority of the Government. The Principal may further at his discretion forbid students from engaging prominently in any public movement with which it is undesirable for anybody in the state to be associated.
- If Students attend Political Meetings and conduct themselves in any manner which is forbidden or unbecoming or engage in Political Agitation in such a way as to interfere with the Corporate life and Educational work of the College, the Principal of the College may suspend or expel them or refuse the granting of term certificate for a specified period and may also report their case to the University with a view to their being dealt with under the University Regulations.
- The Principal or Other Constituent Colleges or Hostel Authorities may frame and issue from time to time, disciplinary rules of a permanent or temporary character regulating the conduct within the College or Hostel Precincts so far as such rules seem necessary to secure the observance of the above rules and also to maintain the respect and reputation of the College or Hostel.

- The Principal or Other Constituent Colleges or Hostel Authorities shall have full powers to effect the following punishment; Imposing Fine, Marking Absence, Withholding or Term Certificates, Suspension, Expulsion etc.

- No Student of the College shall be a Member of any Association not connected with the College, without the prior permission of the Principal nor shall a student take part in Strikes or any Anti-social and subversive Activities. A Student contravening these rules is liable to be expelled from the College. In general, the students are expected to conduct themselves inside and outside the College like Gentlemen/Women and maintain the honour and dignity of the Academic Community to which they belong and to consider all slovenliness as offence against self-respect. No Student shall be a member of any Political Party nor shall he take part in active politics.

- Character and Conduct Certificates cannot be claimed as a matter of right. The Principal may refuse to issue these Certificates without assigning any reason whatsoever.

MEDICAL INSPECTION

- Every Student of First Year Degree Classes will be medically examined by a qualified Doctor appointed by the College and a report about the state of his/her health prepared.

- Whenever a Medical certificate has to be produced by a Student, such certificate should be obtained either from the College Doctor or from such other Doctors as are approved by the Principal.

COLLEGE EXAMINATIONS

- In addition to CIA and Model Examinations, Term, Weekly Tests will be held from time to time for all classes at the discretion of the Heads of Departments. Serious Action will be taken on absence from these Tests. Performance and Progress in the CIA and Model Examinations will be taken into consideration for awarding CIA Marks and forwarding them to the University Examinations.

- Students who indulge in unfair means and dishonesty in the College Examination shall be severely dealt with.

- Absence or Exemption from an Examination for whatever reasons would mean Nil Results.

- Absence from Terminal Examination will entail a fine of Rs. 20/-per student. In the case of student getting exemption, no fine will be imposed.

- Students without Identity Cards will not be allowed to take the Examination.

- A Terminal Report will be sent by the Principal to the Parents or Guardians at the end of the First and Second Terms about the Student's Progress in Curricular and Extra-Curricular Activities Attendance and Conduct etc.

COLLEGE LIBRARY RULES AND REGULATIONS

- All Students and Staff of the College are Members of the Library. Main Library is open on all working days from 8.00 a.m. to 7.00 p.m. Reading room is kept open upto 5.00 p.m. The Library will be kept open during vacations between 10.00 a.m. and 3.00 p.m.
- Every student will be given Two Borrower's Tickets, each bearing his Department Number, Name, Class and Group. Each Ticket will entitle the students to borrow one book from the library at a time.
- All New Students can get their Library Borrower Ticket on application at the Circulation Counter in the month of August by producing the College ID.
- Students can keep borrowed books for two weeks and the books are to be returned on or before the due date.
- The Librarian may recall a book at any time even during the period of its first issue. The book may be reissued to the same borrower if needed after the purpose for which it has been recalled is served.
- Reference Books, Textbooks and Periodicals are available for consultation only. Consultation forms on which the student shall apply for Reference book, Textbook and Periodicals shall be kept in the library. Readers before consulting shall fill in the form using a separate one for each volume.
- Before leaving the Library, students must handover the books together with the forms relating to them.
- No book shall be issued which, in the opinion of the Librarian, is not sufficiently in good condition to be safely handled by the borrower.
- Borrowers should examine the Books and Periodicals issued to them at the Issue Counter. Should there be any mutilation in them, it should be brought to the notice of the Staff Incharge of the Issue Counter or the Librarian and a record of it is made. If not done so the borrower shall be held responsible for it.
- When a book is lost or damaged, the student shall replace the book or pay the double of the cost. Underlining passages or writing marginal notes will be considered as willful damaging of the book.
- A member who has lost his Borrower's Ticket shall make a written report to the Librarian to trace and return the ticket. If after a period of a fortnight, is still untraceable, an undertaking in writing shall be given to the effect that the member will hold himself/herself responsible for any unauthorized borrowing in exchange of the lost ticket. On such undertaking being given, a duplicate ticket will be issued on payment or Rupees 50/- per ticket.

- Students must return their Borrower's Ticket to the Library when leaving the college and obtain "No Dues" certificate. Penal fee of Rupee Fifty Per Ticket will be collected from the students who fail to return tickets in time.
- Students are not allowed to sub-lend either Tickets or Books taken from the Library.
- Absolute silence must be maintained in and around the Library, so that others may use the library undisturbed in peace.
- Members in the Reading Room shall vacate their seats 10 minutes before the closing time.
- Suggestions for purchase of Books and improvement in service may be made by writing to the librarian.
- Any change in the Rules or Regulations or any Information will be notified on the Library Notice Board.
- All personal belongings of the students visiting the Library must be kept outside only; white papers shall be allowed inside the Library.
- Use of Cell Phone inside the Library is forbidden. The Cell Phones must be kept Switched Off.

RENEWAL

- Renewal for the further period of two weeks is permissible for the book when there is no reservation for that from others. But the books have to be produced before the Assistant in the Counter at the time of renewal. In order to that, the new due date may be stamped on the Due Date Slip. Any Book which is in demand may be lent for a shorter period than a fortnight or may be declared for a period as a reference book.

RETURNS

- Absence from the College will not ordinarily be admitted as an excuse for delay in the return of books.
- Students should ensure that they take the Borrower's Tickets when they return the Books.

STUDENTS IDENTITY CARDS

Each student of the College is expected to possess and wear the Identity Card with his photograph affixed on it, Duly Attested by the Principal. They are advised to keep the card with them always and use them on the following occasions:

- To get Concessional Tickets to travel by Bus, Rail or Air.

- To become a member of U.S.I.S. Library, British Council Library, Connemara Library or Local Fund Authority Library.
- For Postal Identity.
- As an identification when appearing for State Government or University Examinations.
- For the Receipt of payment of Fee concession, scholarships etc., at the College Cash Counter.
- As a general Identity card, while present in the college.

COLLEGE HOSTEL

WARDEN

The Principal is the Ex-Officio Warden of the Hostel. He will be assisted by Members of the Staff in its Management including the discipline of the inmates.

ADMISSION

- The Student shall submit filled in prescribed Application form for Admission. The Application Fee is not Refundable.
- In the absence of Father or Responsible Guardian, no student shall be admitted to the Hostel.
- Admission to the Hostel is only for One year. Renewal will depend on the conduct of the student.
- Admission to the Hostel can be refused without assigning any reason.
- Any Student wishing to leave the Hostel during the year must have written permission from the parent. It should be made known at least a month earlier.
- The Management reserves the right to terminate the period of residence for grave misconduct on the part of the student.
- Rooms allotted are liable to be changed at the direction of the Warden at any time.
- Student must bring Mattresses and Bed linen, Bedspreads, Plastic Buckets, Plate and a Glass.
- Leave of Absence when the college is working will be allowed for festival, illness and celebrations or for any emergency, with the written permission of the Warden. For festival, celebrations or for any emergency it will be restricted to one week. No deduction of mess charges will be allowed for absence of any kind.

MEALS / MESS

- Non-Vegetarian and Vegetarian Food shall be served.
- Students who leave the hostel during the course of a month must pay full charges for the month.

SERVICE TIMINGS

Coffee	6.30 A.M. - 7.45 A.M.
Breakfast	7.45 A.M. - 8.50 A.M.
Lunch	1.00 P.M. - 2.45 P.M.
Tea	4.30 P.M. - 5.45 P.M.
Dinner	7.45 P.M. - 9.00 P.M.

All boarders shall assemble in the Mess Hall in the scheduled time and dine without noise or nuisance to other. They shall behave politely and friendly with all. Food/Meals shall not be allowed to take to rooms, except for the sick. All grievances and complaints shall be sorted out amicably to the happiness of all.

STUDIES

- Study Hours are from 6.00 A.M. to 8.00 A.M. in the morning and 8.30 P.M. to 11.00 P.M.
- Absolute silence should be maintained during study hours and other times.
- All Lights shall be Switched Off at 11.00 P.M.
- Hostellers are not permitted to stay in the hostel during class hours without permission from the Warden.

DISCIPLINE

- The Rooms should be kept neat and tidy. All the beds should be covered with bedspreads.
- Washed Clothing should be brought to the Rooms Dry.
- Bathrooms and Latrines should be left clean after use.
- Visitors are not allowed to enter the Hostel without prior permission from the Warden.
- No Student shall be absent from the Hostel in the night, without Warden's permission as also of the Guardian.
- The Guardians are requested to put in writing the time of Arrival and Departure of their ward form home.

- Damages done to any Hostel property or article shall be paid by the student in full.
- Students are cautioned not to keep money or valuables in the rooms. All the suitcase, Boxes and Rooms should be locked.
- All Hostellers must vacate the Hostel immediately after end of their examinations.
- Students must strictly adhere to the dress code prescribed in their own interest to develop an attitude of high self esteem and dignity.

DRESS CODE BOYS

Must wear Formal Full Hand Shirt and Full Pant with Belt and Shoes. Jeans and T-shirts are not allowed in College Hours.

DRESS CODE GIRLS

Must wear Churidhar or Salwar Kameez and Upper Shawl.

COMPUTER LABORATORY

Computer Laboratory is equipped with costly Apparatus and Appliances. Hence great care must be exercised in handling the equipment. All breakages, damages, losses etc. must be reported to the Professor concerned as soon as they occur. In case the student fails to report the breakage to the Professor concerned, a fine of Rs. 10/- will be collected along with the breakage charges.

PHYSICAL EDUCATION

Every Student shall be required to undergo the course of Physical Training prescribed or recognized by the College and his annual attendance and progress certificates will not be considered complete unless the Principal has certified to the effect that the candidate in addition to the usual course of instruction has satisfactorily undergone the prescribed course in physical training and put in three fourths of the attendance. The course of Physical Training to be prescribed by the College and certified

a. The Physical Training entitled for members of NCC

b. Field Sports or Games

c. Formal Physical Exercises.

No student shall be exempted from the course of Physical Training thus defined, unless he is declared by the Medical Officer of the College to be unfit to undergo .

NATIONAL SERVICE SCHEME(NSS)

NSS Unit was started in Mohamed Sathak College of Arts and Science during the Academic Year 2000- 2001.

The National Service Scheme (NSS) is a Programme organised by the Ministry of Education and Youth Services of the Government of India to offer opportunities and training in service to the Community and the Nation for students with an aptitude to serve. It is intended to involve the University Students in a variety of Social Service and Development Activities concomitantly with the normal Academic Programme. The Motto of this scheme is "**Education through Community Service**".Students of the First and Second year Degree classes are eligible for Admission. Our College has 2 units and a total of 200 Students will be enrolled, who will be under the control of Two Programme Officers. A Third Unit for Girl students is launched in the Academic Year (2008 - 09) under the supervision of a Women Programme Officer.

NSS, YOUTH RED CROSS (YRC), RED RIBBON CLUB (RRC) and CITIZEN CONSUMER CLUB (CCC)

Aims to develop in its Volunteers

- A spirit of selfless service to our people in distress, poverty and ignorance, irrespective of region, language, religion and caste.
- A capacity to identify and study community problems, to plan and to carry out welfare projects as a Team.
- A willingness to share the benefits of Modern Higher Education with our people who did not get this benefit.
- A dignity for manual work and respect and concern for our rural masses.
- A living faith in the Unity of India and our great National heritage. A variety of service programmes like Slum Clearance, Adult
- Education, Small saving, Community Welfare, Rural Reconstruction, Maintenance of National Monuments, Socio Economic Survey, etc., are available. Certificates will be issued to deserving volunteers at the completion of their Two-Year term (240 Hrs.). Volunteers are expected to participate in all the Training programme and Work Camps organized from time to time.

STUDENT COUNSELLING SYSTEM

Under this Scheme all the students of the college are divided into a number of batches and each batch is placed under a particular member of the staff. Each Student on being admitted to the College will be assigned to the care of one of the Lectures whom he/she can consult on all matters where advice is required whether in his studies or in the ordinary affairs of life. Each Student is expected to meet his Counsellor Incharge at least once a fortnight at such a time as may be fixed by the Counsellor and take his advice on any matter.

Counselling Meetings are conducted periodically by each Counsellor for giving the students proper guidance on points of academic and general interest. No Student should be absent from these meetings without permission. Every Counsellor Incharge shall send his report of his wards and these reports are on file in the College Office. Character Certificates are issued by Principal on the basis of the reports furnished by the Counsellors.

Applications for Leave should be submitted only through the Counsellor In charge, and in case where the Counsellor is not satisfied with the grounds on which leave is asked for, no leave shall be granted. Applications submitted directly to the Principal will not be considered.

The Students are asked to approach their Respective Heads of Departments and Counsellors Incharge for guidance and Counselling for any clarification and help.

GRIEVANCE CELL

A Grievance Cell is instituted to sort out problems of the students in Academic and Administrative matters and to help resolution of problems. All Complaints and Requests shall be forwarded to the Grievance Cell through the Students Counsellor and the Respective Head of the Department.

A reply to the complaint shall be given in Three Working Days. No Students shall insist further on the matter after the Grievance Cell found a reasonable remedy for the Issue.

CITIZEN CONSUMER CLUB

Our College has been privileged to install CITIZEN CONSUMER CLUB (CCC) sponsored by the Department of Civil Supplies and Consumer Protection, Govt. of India.

The Motto of CCC - "Aware, Alert and Act" will be ingrained in Students-Community by adopting innovative means. It imparts awareness among the member-students about the rights and responsibilities of Citizens and Consumers are provided in the Constitution of India, Consumer Protection Act, 1986 and other Indian Laws. The Member-Students are expected to participate in all the programmes organized from time to time.

DEENIYATH AND MORAL INSTRUCTIONS

With a view to inculcate high values of Morality, Humanism, Harmony and Amity in the students, the College offers Deeniyath and Moral instructions. Sense of Morality and Ethics makes one healthy in mind and body. It also helps him / her to analyse good and bad in right ernest and steers towards righteousness and honesty. The Classes are conducted on Wednesdays once a week. All Students are expected to benefit from the Classes.

General Lectures on selected topics shall be arranged once in a month. Popular Speakers shall address the students in the meetings and shall clarify doubts in Question-Answer, Session after the general talk. At the end of the Academic Year, Examination shall be held. Prizes shall be distributed to the Toppers in the Examination.

Tamilnadu Prohibition of Ragging Act, 1997
IMPORTANT NOTICE

Tamilnadu Prohibition of Ragging Act, 1997 defines Ragging as display of noisy, disorderly conduct or any act which causes or likely to cause physical and psychological or raise apprehension of fear or shame or embarrassment to a student, by teasing, abusing of, playing practical jokes on or causing hurt to such student or asking the student to do any act or perform something which the student will not in ordinary course willingly do. As per the law, ragging or abetting in ragging are acts of indiscipline and crime which the Supreme Court of India in SLP No. 24295 of 2006, held as a Perverse Act having the effect of dehumanization of the individual affecting his or her self esteem and gave directions to treat ragging more or less at par with rape and other atrocities against women, treating persons belonging to reserved categories etc: fresh students, like other weaker sections of the society, need and deserve protection. It has recommended the following punishments which are strictly enforced in the University Grants Commission Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

1. Cancellation of Admission.
2. Suspension from Attending Classes.
3. Withholding/Withdrawing Scholarship/Fellowship and other benefits.
4. Debarring from appearing in any Test / Examination or other Evaluation Process.
5. Withholding Results.
6. Debarring from representing the institution in any National or International Meet, Tournament, Youth festival etc.
7. Suspension/Expulsion from the Hostel.
8. Rustication from the Institution for periods varying from 1 to 4 semesters.

9. Expulsion from the Institution and Consequent Debarring from Admission to any other Institution.

10. Fine up to Rs. 25,000/-

11. Rigorous Imprisonment up to Three years.

The College is bound to adhere to the Act of the Government of Tamilnadu and The Regulations of the University Grants Commission. Therefore, the Senior Students are earnestly advised to set good example to Juniors by desisting from this nefarious act. Instead, they must exhibit warmth of love and affection to them and encourage in studies.

Ragging is an unlawful and punishable act! Strictly prohibited!!
Abhor Ragging! Be Pleasant and Friendly!!

TamilNadu Prohibition of Ragging Act, 1997
IMPORTANT NOTICE
TAMIL TRANSLATION

CONSTITUTED COMMITTEES

(FOR ACADEMIC, CO-CURRICULAR & EXTRA-CURRICULAR ACTIVITIES)

INTERNAL QUALITY ASSURANCE CELL

IQAC Composition	Name	Designation
Chairperson	Dr. R. Meganathan	Principal
Management Representative	Janab. S.M.A.J. Abdul Haleem	Director
External Member	Dr. Anvar Sadhath Valiyaparambath	Director-IQAC, The New College
Administrative Officer	Dr. O.S. Aysha	Vice Principal
Member	Dr. V. Muralidhar	HoD-Mathematics
Member	Dr. M. Kalai Nathiyal	HoD-English
Member	Dr. M. Rahimal Beevi	HoD-PG CS
Member	Dr. P. Rasool Begum	HoD-BBA
Member	Dr. V. Anuradha	HoD-Biochemistry
Member	Dr. R. Rajan	Assistant Professor-Biotechnology
Member	Dr. R. Kabaleeswaran	HoD-B.Com (Gen)
Coordinator	Dr. M. Syed Ali	HoD-Biotechnology
Director	Mr. R. Franklin Raja	Talent Data Pvt Ltd
Alumni Representative	Mr. A.Jeevanathan	Scientific Officer Forensic Sciences Dept-Chennai
Students Representative	Mr. K. Bharath	II M.Sc. Microbiology

ANTI DRUG CLUB COMMITTEE

Name	Designation / Class	Contact No.
CONVENER		
Dr. R. Meganathan	Principal	8870717071
CO-CONVENER		
Dr. O.S. Aysha	Vice Principal	9444550390
POLICE		
Mr. M. Murugan	Inspector of Police, Chemmancheri	9443265168
NAME OF THE CO-ORDINATORS		
Mr. G. Rajakumar	NSS Programme Officer Boys Unit	9843543526
Mr. D. Palanisamy	NSS Programme Officer (Boys Unit)	9750144846
Dr. B. Sasi Kala	NSS Programme Officer (Girls Unit)	9245317878
Mrs.Nasreen Najeeb	RRC/YRC Programme Officer	7010540248
Mr.V.Palaniappan	Accountant	9940770746
NAME OF THE STUDENTS		
Mr. E. Prathap Raj	III B.Com (GEN)	8925626729
Mr. M. Mohammed Baasil	III B.Com (CS)	9003547697
Mr. K. Shakir Ahamed	III B.Sc (CS)	8190924590
Ms. K. Vaishnavi	III B.Sc. Psychology	8825448751

ANTI RAGGING COMMITTEE

Name	Designation / Class	Contact No.
Alhaj Janab S.M. Mohamed Yousuf	Chairman	044-24501115
Janaba. S.M.H. Sharmila	Secretary	044-24501115
Janab. S.M.A.J. Abdul Haleem	Director	044-24501115
Dr. R. Meganathan	Principal	8870717071
Dr. O.S. Aysha	Vice Principal	9444550390
	Members	
Dr. M. Syed Ali	HoD-Biotechnology	9842052929
Dr.M.R. Prakash	HoD- B.Com (BM)	9551051844
Ms. J.Preetha	Asst.Director of Physical Education	8838496044
Dr.Y.Salini	HoD - B.Com (CA)	9952249400
Mr.M.Vasanthamani	System Administrator	9443556515
	Legal Advisor	
Mrs. Lakshmi Raja	Advocate, High Court-Chennai	9941869603
	Police	
Mr. M. Murugan	Inspector of Police, Chemmancheri	9443265168
	Media	
Mr. S. Thirumalai Kumar	Sr. Reporter, Dinamani	8939156494
	Parents	
Mr. R. Selladurai	B.Sc. Psychology	9080687637
Mrs. M. Yasin Begum	B.A. English	9176251974
Mr. Arockyam	B.Com A/F	6369960127
Mr. S. Dinesh	B.Sc Biotechnology	8939397981
	Students	
Ms. S. Evangalin	II M.com General	7305792975
Ms. H. Sathika Fathima	III B.A. English	9363152996
Mr. B. Saran Kumar	III B.sc Microbiology	7200453158
Mr. E. Prathap Raj	III B.Com General	8925626729
Ms. D. Pavithra	II B.Sc. Biotechnology	8939380685
Ms.S K.Salma Begum	II M.Sc Biochemistry	9381496757

DISCIPLINE COMMITTEE

Dr. R. Meganathan, Principal	**Convener**
Dr. O.S. Aysha, Vice Principal	**Co-convener**
Dr. M. Syed Ali, HoD-Biotechnology	Member
Dr.P.Rasool Begum - HoD BBAMr, HoD-viscom	Member
Mr. Ashafaquer Rahman Oomeri, HoD-Arabic	Member
Dr. R. Kabaleeswaran, HoD-PG Commerce	Member
Dr. S. Muthulakshmi, HoD - UG CS	Member
Mr. N. Logesh, HoD, - Hotel and Catering	Member
M.A. Mohideen Meeran Sahib HoD- VisCom	Member
Dr.M.R.Prakash, HoD- B.Com (BM)	Member
Mr.K.Kaleel,BBA - Asst. Prof - BBA	Member
Ms J. Preetha , Director of Phy. Education	Member

ANTI - SEXUAL HARASSMENT COMMITTEE

Dr. S. Valli, Asst. Professor-Microbiology	**Convener**
Mrs. J. Gnanabharathi, Asst. Prof. B.com-ISM	Member
Mrs. P. Sumathi , Asst. Prof. BCA	Member
Mrs. K. Thanga Prabha, Asst. Prof. UG CS	Member
Mr. M. Mohamed Mazhar Hussain, Asst. Prof.English	Member
Mrs. J. Sakeetha, Lab Technician-Biochemistry	Member
Mrs. A. Lilly Margrate, Bloom Trust, Chennai	Member
Mr. V. Palaniappan, Accountant, Office	Member
Ms. H. Jayalakshmi, Student Representative (II B.Sc Psychology)	Member
Mr. K. Kaviyarasan, Student Representative (III B.COM A&F)	Member
Ms. R. Sowmiya, Student Representative (II M.Com)	Member
Ms. M. Faheema Begam, Student Representative (II B.A. English)	Member
Mrs. Lakshmi Raja, Advocate, High Court-Chennai	Legal Advisor

INSTITUTION'S INNOVATION COUNCIL COMMITTEE

Name of the Staff	Designation	Position
Dr. R. Meganathan	Principal	President
Dr. O.S. Aysha	Vice Principal	Vice President
Dr. M. Syed Ali	HoD-Biotechnology	Convener
Dr. P. Rasool Begum	HoD-BBA	IPR Activity Coordinator
Dr. V. Anuradha	HoD-Biochemistry	Innovation Activity
Dr. M. Rahimal Beevi	HoD-PG CS	Internship Activity Coordinator
Dr. S. Valli	Asst Prof. PG MB	Startup Activity Coordinator
Mr. M. Vasanthamani	System Administrator	Social Media

WOMEN'S DEVELOPMENT / GRIEVANCE & REDRESSAL COMMITTEE

Dr. M. Rahimal Beevi, HoD-PG CS	**Convener**
Mrs. Nasreen Najeeb, Asst Professor- Biotechnology	Member
Mrs. J. Usharani, Asst. Professor - Mathematics	Member
Mrs. T. Axcellin, Asst. Professor - PG Computer Science	Member
Mrs. B.Kamatchy, Asst. Professor - PG Computer Science	Member
Dr. C.Sharmila, Asst. Professor - Biochemistry	Member
Mrs. P. Kirubha, Asst. Professor- Microbiology	Member
Mrs. S. Padma, Asst. Professor-Tamil	Member
Mrs. R. Elaveni, Asst. Professor -English	Member
Mrs. D. Kumutha, Asst. Professor - Mathematics	Member
Mrs. J. Shanthi, Asst Professor-B.Com (G)	Member

STUDENTS COUNSELLING COMMITTEE

Dr. O.S. Aysha, Vice Principal	**Convener**
Ms. S.V.N Tejaswy, Counselling Psychologist	Member
Ms. Praise Dyice, Medical Psychologist	Member
Mr.Tarun Kesav, Vasagam Student Representative (III B.Com BM)	Member
Mr. N. Mohammad Jachin Hussain, Student Representative (III B.Sc. BC)	Member
Mr. S. Naveen Kumar, Student Representative (III B.Sc. Psychology)	Member
Mr. S. Vigneswaran, Student Representative (III B.Sc.Chemistry)	Member

FIRST YEAR STUDENT COORDINATORS

Dr. A.Reena, Asst.Professor- Microbiology	**Convener**
Mr. U.Ashraf Ali, Asst.Professor- B.Com A/F	**Convener**

EXAMINATIONS COMMITTEE

Dr. R. Meganathan, Principal & Chief Superintendent	**Convener**
Dr. O.S. Aysha, Vice Principal & Assistant Chief Superintendent	**Co-convener**
Dr. V. Muralidhar, HoD-Mathematics & AddI.Chief Superintendent	**Co-convener**
Dr. S. Valli, Asst. Professor-Microbiology	Member
Dr. M. Syed Ali, HoD-Biotechnology	Member
Mr. M. Sundramurthy, Asst. Professor-B.Com (CS)	Member
Mr. M. Prabhu, Asst. Professor-PG CS	Member
Mr. G. Rajakumar, Asst. Professor- B.Com (G)	Member
Mr. K. Moorthi, Asst. Professor- English	Member

FOREIGN STUDENTS CELL

Dr. M. Syed Ali, HoD-Biotechnology	**Convener**
Mr. Ashafaquer Rahman Oomeri, HoD-Arabic	Member

AICTE & ICTACT

Dr. O.S. Aysha, Vice Principal	**Convener**
Dr. Hemalatha Seeram, HoD-MBA	Member
Dr. M. Rahimal Beevi, HoD -PG CS	Member
Mr. M. Prabhu, Asst. Professor- PG CS	Member

NODAL OFFICER FOR AISHE, NSP and MTC BUS PASS / TRAIN PASS

Dr. O.S. Aysha, Vice Principal	**Convener**
Mr. M. Prabhu, Asst. Professor-PG CS	Member
Mr. V. Palaniappan, Accountant, Office	Member
Mr. G. Nalla Mohamed, Transport Incharge, Office	Member

COLLEGE CALENDAR / PROSPECTUS

Dr. O.S. Aysha, Vice Principal	**Convener**
Dr. M. Rahimal Beevi, HoD-PG CS	Member
Dr. M. Kalai Nathiyal, HoD- English	Member
Mr. M. A.Mohideen Meeran Sahib, HoD - VisCom	Member
Mr. S. Buvanendra Bose, Asst. Professor -English	Member
Mr. M. Vasanthamani, System Administrator	Member

COLLEGE MANAGEMENT SOFTWARE & COLLEGE WEBSITE

Dr. O.S. Aysha, Vice Principal	**Convener**
Mr. M. Vasanthamani, System Administrator	Member
Mr. B. Sakthivel, Senior Software Programmer	Member
Dr. M. Rahimal Beevi, HoD-PG CS	Member
Mrs. P. Sumathi, Asst. Professor-BCA	Member
Mr. M. Mohamed Mazhar Hussain, Asst. Professor-English	Member
Mr. M. Palanisamy, Asst. Professor- PG CS	Member
Mr. M. Prabhu, Asst. Professor- PG CS	Member
Mrs. K. Sathya, Asst. Professor-BCA	Member
Mr. S. Karunanithi, Junior Software Programmer	Member

TIME TABLE COMMITTEE

Dr. O.S. Aysha, Vice Principal	**Convener**
Dr. P. Rasool Begum, HOD - BBA	Member
Dr. V. Anuradha , HoD - Biochemistry	Member

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SMARTCLASS INCHARGE & LESSON PLAN

Dr. E. Vanitha, HoD -B.Com (CS)	**Convener**
Dr. P.T. Devika, Asst. Professor- Biochemistry	Member
Mrs. R. Anbu Selvi, Asst. Professor-B.Com (AF)	Member
Mrs. K. Elavarasi, Asst. Professor-English	Member

STUDENTS' SCHOLARSHIP

Dr. N. Yogananth, Asst. Professor-Biotechnology	**Convener**
Mr. Thomas Rajkumar, Scholarship In-charge, Office	Member
Mrs.C.Shalini, Asst. Professor -BBA	Member
Dr. S. Sathiya Bama, Asst. Professor - B.Com (G)	Member
Mrs. A. Arabunisha, Asst. Professor-B.Com (G)	Member
Mrs. P. Meenatchi, Asst. Professor-Biochemistry	Member
Mr. V. Rajkumar, Asst. Professor-Tamil	Member
Dr. P. Ganapathi, Asst. Professor-Chemistry	Member
Ms. C. Sujitha, Asst. Professor-BCA	Member

STUDENTS TRAINING & PLACEMENT CELL

Mr. N. Logesh, HoD-Hotel and Catering Management	**Convener**
Dr.S.Valli, Asst. Professor-Microbiology	Member
Mr.M.Suresh, HoD-B.Com ISM	Member
Mrs.P.Banumathi, Asst. Professor -B.Com (G)	Member
Dr. M. Jayanthi, Asst. Professor-Chemistry	Member
Mr. M. Mohamed Mazhar Hussain, Asst. Professor-English	Member
Mr. A. Karthikeyan, Asst. Professor-BBA	Member
Mrs. K. Gayathri, Asst. Professor-English	Member
Mr. J.S. Praveen, Asst. Professor-BCA	Member
Mrs. J. Deepalakshmi, Asst. Professor -Biochemistry	Member
Dr. P. Priyadharshini, Asst. Professor -Biotechnology	Member
Mrs. S.RenugaDevi, Asst .Professor-Electronic Science	Member
Mrs. Y. Ayisha Umara, Asst . Professor- Home Science	Member
Mr. V.R. Bhuvanesh, Asst . Professor- Hotel and Catering	Member
Mrs. J. Usharani, Asst. Professor -Mathematics	Member
Mrs. S.Sasi Rekha, Asst. Professor - UG Computer Science	Member
Mrs. R.Sathya, Asst. Professor -PG computer Science	Member

COLLEGE MAGAZINE COMMITTEE

Dr. M. Kalai Nathiyal, HoD-English	**Convener**
Mr. M.A, Mohideen MeeranSahib,HoD-Viscom	**Convener**
Dr. V. Sivagurunathan, HOD-Tamil	Member
Dr. T. Jemila Joy , Asst. Professor-Tamil	Member
Mrs. P. Gayathri, Asst. Professor-English	Member
Mrs. J. Sakila, Asst. Professor - Viscom	Member
Ms. A. Steffi Pastina Silva, Asst. Professor-English	Member
Mrs. P. Kayalvizhi, Asst. Professor- Viscom	Member

LIBRARY COMMITTEE

Dr. R. Jayakumar, Librarian	**Convener**
Dr. R. Amudhevalli,HOD-Electronics Science	**Convener**
Mr. M. Ramanujam, Asst. Librarian	Member
Mr. M. Suresh, HoD-B.Com-ISM	Member
Mr. K. Affan Muaz, Asst. Professor-B.Com AF	Member

PARENT TEACHER ASSOCIATION

Mr. N. Logesh, HoD-Hotel and Catering Management	**Convener**
Dr. N. Pakkir Mohamed	**PTA Secretary**
Mrs. T. Sangeetha Devi, Asst. Professor-UG CS	Member
Dr. T. Jemila Joy, Asst. Professor-Tamil	Member
Mrs. K. Gayathri, Asst. Professor-English	Member

ENTREPRENEURIAL DEVELOPMENT CELL

Dr. P. Rasool Begum, HoD - BBA	**Convener**
Dr. S. Srividya, Asst. Professor- Microbiology	Member
Mrs. F.Alsharon, Asst. Professor-Hotel & Catering Management	Member
Dr.Edith Hepburn Sylvia, Asst. Professor - B.Com ISM	Member
Mr. T. VetriPrabhu, Asst.Professor- BBA	Member

ALUMNI ASSOCIATION

Mr. N. Logesh, HoD-Hotel and Catering Management	**Convener**
Dr. S. Valli, Asst. Professor- Microbiology	Member
Mr.M.Suresh, HoD-B.Com- ISM	Member
Mrs. S. Sasi Rekha, Asst. Professor-Computer Science	Member
Dr. M. Jayanthi, Asst.Professor -Chemistry	Member
Mr. M. Mohamed Mazhar Hussain, Asst. Professor-English	Member
Mr. A. Karthikeyan, Asst. Professor -BBA	Member
Mrs. K. Gayathri, Asst. Professor-English	Member
Mr. J.S. Praveen, Asst. Professor-BCA	Member
Mrs. J. Deepalakshmi, Asst. Professor -Biochemistry	Member
Dr. P. Priyadharshini, Asst. Professor -Biotechnology	Member
Mrs. S.RenugaDevi, Asst. Professor- Electronic Science	Member
Mrs. Y. Ayisha Umara, Asst. Professor - Home Science	Member
Mr. V.R. Bhuvanesh, Asst. Professor - Hotel and Catering	Member
Mrs. J. Usharani, Asst. Professor Mathematics	Member
Mrs.P.Banumathi, Asst.Professor B.Com (G)	Member
Mrs. R.Sathya, Asst. Professor -PG computer Science	Member

BEST PRACTICES COMMITTEE

Mrs. P.Sujatha, HoD i/c - B.COM- AF	**Convener**
Dr. M.Krishnamoorthi, Asst. Professor- Tamil	Member
Dr. G. Priya, Asst. Professor-Biotechnology	Member

COMPETITIVE EXAMINATION CELL

Dr.R.Jayakumar, Librarian	**Convener**
Dr.V.Selvarani, HoD -Chemistry	Member
Dr.M.R.Prakash, HoD-B.Com-BM	Member
Mr.S.Padma, Asst. Professor- Tamil	Member
Mrs.P.Gayathri, Asst. Professor-English	Member
Mrs.S.Fathima Shamiqa, HoD-French	Member
Mr.A.Ansari, Asst. Professor-Mathematics	Member

GREEN / ENVIRONMENT CLUB

Dr. V. Selvarani, HoD - Chemistry	**Convener**
Mrs.S. Swarnalakshmi, Asst. Professor- B.Com (G)	Member
Ms. C. Poongothai, Asst. Professor - B.Com (G)	Member
Mrs. M. Palaniyammal, Asst. Professor - Tamil	Member
Mrs. J. Gnanabharthi, Asst. Professor -B.Com (ISM)	Member
Mr. A. Dhilipkumar, Asst. Professor- B.Com (G)	Member
Dr. M. Rajeswari Prabha, Asst. Professor- Biochemistry	Member
Mr. P. Arumaiselvan, Asst. Professor -English	Member
Mrs. M.Mythili, Asst.Professor-Microbiology	Member
Ms. Alice C. Pauline, Asst.Professor-Home Science	Member

CULTURAL COMMITTEE

Dr. S. Valli, Asst. Professor-Microbiology	**Convener**
Dr. M. Kalai Nathiyal, HoD-English	Member
Mr. U. Ashraf Ali, Asst. Professor-B.Com (AF)	Member
Mrs. T.Axcellin, Asst. Professor-PG Computer Science	Member
Dr. P. Priyadharshini, Asst. Prof- Biotechnology	Member
Mr. S. Naveen Kumar,III B.Sc (Psychology)	Student Coordinator
Mr. M. Narasiman,III B.Com (G)	Student Coordinator
Mr. K. Kaviyarasan,III B.Com (A&F)	Student Coordinator
Mr. A. Mohammed Aabidh, III B.Sc. Micorbiology	Student Coordinator
Mr. S. Manikandan, IIIB.Com (A&F)	Student Coordinator

EXTENSION ACTIVITIES

Mr. G. Rajakumar, Asst. Professor-B.Com (G)	**NSS Programme Officer (Boys Unit-I)**
Mr. D. Palanisamy, Asst. Professor-PG CS	**NSS Programme Officer (Boys Unit-II)**
Dr. B. Sasikala, Asst. Professor-Tamil	**NSS Programme Officer (Girls Unit)**
Mrs.Nasreen Najeeb, Asst. Professor-Biotech	**CCC/YRC Programme Officer**

SPORTS COMMITTEE

Ms. J. Preetha, Asst. Director of Phy. Education	**Convener**
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Mr. A. Ansari , Asst. Professor-Mathematics	Member
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Mr. C.Mani, Asst. Professor - B.Com A/F	Member

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Dr. M. Syed Ali, HoD-Biotechnology	Member
Dr. S. Muthulakshmi HOD-UG CS	Member
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Mrs. P. Kayalvizhi, Asst. Professor-Viscom	Member
Mr. M. Vasanthamani, System Administrator	Member
Mr. M. Arokia Jebaraj, Network Asst.	Member
Mr. A. Jaffar Sadiq, Plumber cum Electrician	Member
Mr. K. Selva Kumar, Electrical Assistant	Member

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Dr. R. Kabaleeswaran, HoD,PG commerce	Member
Dr. P. Rasool Begum, HoD -BBA	Member
Dr. S. S.Muthulakshmi, HoD-UG CS	Member
Dr. M.R.Prakash, - HoD - B.Com BM	Member
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MOHAMED SATHAK COLLEGE OF ARTS & SCIENCE

Affiliated to University of Madras, Recognised by UGC & AICTE and
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Sholinganallur, Chennai-600119, Tamilnadu, India.
An ISO 9001:2015 Certified and UGC 2(f) Recongnised Co-Educational Institution
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COURSE DETAILS

B.COM (GENERAL)

SEMESTER I		
Sl.NO	Subject	Sub. Code
1	Languages - I	
2	English- I	
3	Financial Accounting	
4	Principles of Management	
5	Business Economics	
6	Skill Enhancement Course-MS Office for Commerce	
7	Foundation Course-Professional Ethics	

SEMESTER II		
Sl.No	Subject	Sub. Code
1	Languages- II	LA12A
2	English- II	LZ12A
3	Advanced Financial Acounting	CZ22A
4	Principles of Management	CZ22B
5	Indian Economy	CZ32A
6	Fundamentals of Insurance	AY52B
7	English for Commerce and Management -II	PZ1CB

B.COM (GENERAL)

	SEMESTER III	
Sl. No	**Subject**	**Sub. Code**
1.	Corporate Accounting	CZ23A
2.	Business Laws	CZ23B
3.	Banking Theory, Law and Practice	CZ23C
4.	Marketing	CZ23D
5.	Business Statistics	CZ33A
6.	Personality Enrichment - Level I	TSSEG
7.	Environmental Studies	ENV4B

	SEMESTER IV	
Sl. No	**Subject**	**Sub. Code**
1.	Advanced Corporate Accounting	CZ24A
2.	Company Law	CZ24B
3.	Financial Services	CZ24C
4.	Indirect Taxation	CZ24D
5.	Elements of Operational Research	CZ34A
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4B

	SEMESTER V	
Sl. No	**Subject**	**Sub. Code**
1.	Elements of Cost Accounting	CZ25A
2.	Practical Auditing	CZ25B
3.	Logistics and Supply Chain Managenent	CZ25C
4.	Financial Management	CZ25D
5.	Income Tax Law and Practice -I	CZ45A
6.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	**Subject**	**Sub. Code**
1.	Advanced Cost Accounting	CZ26A
2.	Management Accounting	CZ26B
3.	Entrepreneurial Development	CZ26C
4.	Income Tax Law and Practice -II	CZ46A
5.	Human Resource Management	CZ46B
6.	Extension Activities	CES6Q

B.COM (ACCOUNTING AND FINANCE)

	SEMESTER I	
Sl. No	**Subject**	**Sub. Code**
1.	Languages – I	
2.	English - I	
3.	Financial Accounting -I	
4.	Principles of Management	
5.	Professional Ethics	
6.	MS Office for Commerce	

	SEMESTER II	
Sl. No	**Subject**	**Sub. Code**
1.	Languages –II	LA12A
2.	English – II	LZ12A
3.	Advanced Financial Accounting	CZ22A
4.	Principle of Management	CZ22B
5.	Financial Analytics Control	CA32B
6.	Basics of Business Insurance	CC5AB
7.	English For Commerce and Management – II	PZ1CB

	SEMESTER III	
Sl. No	**Subject**	**Sub. Code**
1.	Corporate Accounting	CZ23A
2.	Financial Reporting	CA23A
3.	Banking theory, Law and Practice	CZ23C
4.	Marketing	CZ23D
5.	Business Statistics	CZ33A
6.	Personality Enrichment - Level I	TSSEG
7.	Environmental Studies	ENV4B

	SEMESTER IV	
Sl. No	**Subject**	**Sub. Code**
1.	Advanced Corporate Accounting	CZ24A
2.	Corporate And Business law	CA24A
3.	Working Capital Management	CA24B
4.	Indirect Taxation	CZ24D
5.	Elements of Operations Research	CZ34A
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4B

B.COM (ACCOUNTING AND FINANCE)

	SEMESTER V	
Sl. No	**Subject**	**Sub. Code**
1.	Practical Auditing	CZ25B
2.	Elements of Cost Accounting	CZ25A
3.	Income tax Law & Practice - I	CA25A
4.	Financial Management	CZ25D
5.	Portfolio Management	CA45A
6.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	**Subject**	**Sub. Code**
1.	Management Accounting	Cz268
2.	Adv. Cost Accounting	Cz26A
3.	Income tax Law & Practice - II	Ca26A
4.	Entrepreneurial Development	CA46A
5.	Capital Markets	CA46B
6.	Extension Activities	CES6Q

B.COM (INFORMATION SYSTEM MANAGEMENT)

	SEMESTER I	
Sl. No	**Subject**	**Sub. Code**
1.	Languages-I	
2.	English-I	
3.	Financial Accounting	
4.	Principles of Management	
5.	Python Programming & Lab	
6.	Foundation course :Professional Ethics	
7.	Skill Enhancement : MS Office for Commerce	

	SEMESTER II	
Sl. No	**Subject**	**Sub. Code**
1.	Tamil-II	LA12A
2.	English-II	LZ12A
3.	Advanced Financial Accounting	BS22A
4.	Object Oriented Programming (OOP) using C++ Theory and Practical	BS22C
5.	Indian Economy	BS32A
6.	Fundamentals of Insurance	AR51B
7.	English for Commerce and Management-II	PZ1CB

B.COM (INFORMATION SYSTEM MANAGEMENT)

	SEMESTER III	
Sl. No	**Subject**	**Sub. Code**
1.	Computerized Accounting	BS23A
2.	Data Structure	BS23B
3.	Banking Theory: Law & Practice	BS23C
4.	Java Programming: Theory and Practical	BS23D
5.	Business Statistics	BS33A
6.	Personality Enrichment	TSSEG
7.	Environmental Studies	ENV4B

	SEMESTER IV	
Sl. No	**Subject**	**Sub. Code**
1.	Management Information System	BS24A
2.	Principles of Management	BS24B
3.	Financial Services	BS24C
4.	Python Programming - Theory & Practical	BS24D
5.	Elements of Operations Research	BS34A
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4B

	SEMESTER V	
Sl. No	**Subject**	**Sub. Code**
1.	Financial Management	BS25A
2.	Logistics and Supply Management	BS25B
3.	Spread Sheet accounting	BS25C
4.	Business Analytics	BS25D
5.	Elements of Portfolio Management	BS45B
6.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	**Subject**	**Sub. Code**
1.	Software Project Management	BS26A
2.	Management Accounting	BS26B
3.	Entrepreneurial Development	BS26C
4.	Web Technology - Theory & Practical	BS26E
5.	Project Work (Group)	BS26Q
6.	Extension Activities	CES6Q

B.Com COMPUTER APPLICATION

	SEMESTER I	
Sl. No	**Subject**	**Sub. Code**
1.	Languages-I	
2.	English-I	
3.	Financial Accounting -I	
4.	Principles of Management	
5.	Python Programming and Labs	
6.	Foundation Course- Professional Ethics	
7.	SEC-MS Office for Commerce	

	SEMESTER II	
Sl. No	**Subject**	**Sub. Code**
1.	Languages-II	LA12A
2.	English-II	LZ12A
3.	Advanced Financial Accounting	CZ22A
4.	Python Programming-Theory & Practical	CP22A & CP222
5.	Indian Economy	CZ32A
6.	Basic Tamil / Advanced Tamil / NME*(Elements of Insurance)	NLT2D/TLT2D/AY52B
7.	Soft Skill-II(English for Commerce and Management-II)	PZ1CB

	SEMESTER III	
Sl. No	**Subject**	**Sub. Code**
1.	Corporate Accounting – I	CZ23A
2.	Business Law	CZ23B
3.	Computerized Accounting (Practical)	CP232
4.	Object Oriented Programming Using C++ (Theory & Practical)	CP23A & Cp233
5.	Business Statistics	CZ33A
6.	Personality Enrichment Level - I	TSSEG
7.	Environmental Studies	ENV4B

B.Com COMPUTER APPLICATION

	SEMESTER IV	
Sl. No	**Subject**	**Sub. Code**
1.	Advanced Corporate Accounting	CZ24A
2.	Principles of Management	CP24A
3.	E-Commerce	CP24B
4.	Programming in Java (Theory & Practical)	CP24A & Cp242
5.	Elements of Operations Research	CZ34A
6.	Computing Skills	TSSE1
7.	EVS	ENV4B

	SEMESTER V	
Sl. No	**Subject**	**Sub. Code**
1.	Financial Management	CZ25D
2.	Practical Auditing	CZ25B
3.	Elements of Cost Accounting	CZ25A
4.	Statistical Package for Social Science	CP251
5.	Research Methodology	CP45B
6.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	**Subject**	**Sub. Code**
1.	Financial Services	CP26A
2.	Human Resources Management	CP26B
3.	Management Accounting	CZ26B
4.	Web Technology (Theory & Practical)	Cp261
5.	Project Work	CP46Q
6.	Extension Activities	CES6Q

B.Com CORPORATE SECRETARYSHIP

	SEMESTER I	
Sl. No	**Subject**	**Sub. Code**
1.	Languages - I	
2.	English -I	
3.	Financial Accounting -I	
4.	Principles of Management	
5.	Business Communication	
6.	Fundamental concepts of Accounting and Commerce	
7.	Logistics Management	

	SEMESTER II	
Sl. No	**Subject**	**Sub. Code**
1.	Languages - II	LA12A
2.	English -II	LZ12A
3.	Advanced Financial Accounting	AY22A
4.	Corporate Management	AY22B
5.	Business Economics	AY32A
6.	Basics of Insurance	AR51B

B.Com CORPORATE SECRETARYSHIP

	SEMESTER III	
Sl. No	**Subject**	**Sub. Code**
1.	Languages –III	LA13A
2.	English-III	LZ13A
3.	Corporate Accounting-1	AY23A
4.	Company law and Secretarial Practice	AY23B
5.	Business Statistics-I	AY33A
6.	Personality Enrichment	TSSEG
7.	Environmental Studies	ENV4A

	SEMESTER IV	
Sl. No	**Subject**	**Sub. Code**
1.	Languages -IV	LA14A
2.	English -IV	LZ14A
3.	Advanced Corporate Accounting	AY24A
4.	Indirect Taxation	AY24B
5.	Securities Law and Market Operations	AY34A
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4A

	SEMESTER V	
Sl. No	**Subject**	**Sub. Code**
1.	Cost Accounting	AY25A
2.	Corporate Governence and Ethics	AY25B
3.	Business Law	AY25C
4.	Income Tax Law & Practice - I	AY25D
5.	Marketing	AY45A
6.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	**Subject**	**Sub. Code**
1.	Management Accounting	AY26B
2.	Industrial Laws	AY26A
3.	Income Tax Law &Practice -II	AY26C
4.	Entrepreneurial Development	AY26D
5.	Project-Institutional Training	Ay461
6.	Extension Activities	CES6Q

B.Com BANK MANAGEMENT

	SEMESTER I	
Sl. No	**Subject**	**Sub. Code**
1.	Languages - I	
2.	English - I	
3.	Financial Accounting- I	
4.	Principles of Management	
5.	Business Communication	
6.	Foundation Course - Professional Ethics	
7.	Skill Enhancement Course I- MS Office for Commerce	

	SEMESTER II	
Sl. No	**Subject**	**Sub. Code**
1.	Languages - II	LA12A
2.	English - II	LZ12A
3.	Treasury Management	CB22A
4.	Principles of Management	CZ22B
5.	Indian Economy	CZ32A
6.	Basics of Business Insurance	AR51B
7.	English For Commerce And Management - II	PZ1CB

	SEMESTER III	
Sl. No	**Subject**	**Sub. Code**
1.	Core Paper V :- Corporate Accounting	CZ23A
2.	Core Paper VI : Business Laws	CZ23B
3.	Core Paper VII : Banking Theory Law and Practice	CZ23C
4.	Core Paper VIII : Marketing of Banking Services	CB23D
5.	Business Statistics	CZ33A
6.	Personality Enrichment Level - I	TSSEG
7.	Environmental Studies	ENV4A

	SEMESTER IV	
Sl. No	**Subject**	**Sub. Code**
1.	Advanced Corporate Accounting	CZ24A
2.	Financial Services	CZ24C
3.	Indirect Taxation	CZ24D
4.	Customer Relationship Management in Banks	CB24B
5.	International Economics	CZ34B
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4B

B.Com BANK MANAGEMENT

	SEMESTER V	
Sl. No	**Subject**	**Sub. Code**
1.	Practical Auditing	CB25B
2.	Cost Accounting	CB25E
3.	Income Tax Law & Practice - I	CZ45A
4.	International Banking	CB25A
5.	Financial Management	CZ25D
6..	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	**Subject**	**Sub. Code**
1.	Technology in Banking	CB26A
2.	Management Accounting	CZ26B
3.	Income Tax Theory, Law & Practice II	CZ46A
4.	Entrepreneurial Development	CZ26C
5.	Portfolio Management	CZ46C
6.	Extension activities	CES6Q

BBA BACHELOR OF BUSINESS ADMINISTRATION

	SEMESTER I	
Sl. No	**Subject**	**Sub. Code**
1.	Languages – I	
2.	English - I	
3.	Principles of Management	
4.	Accounting For Manager-I	
5.	Managerial Economics	
6.	Basics of Event Management	
7.	Managerial Communication	

BBA BACHELOR OF BUSINESS ADMINSTRATION

	SEMESTER II	
Sl. No	**Subject**	**Sub. Code**
1.	Languages –II	LA12A
2.	English-II	LZ12A
3.	Business Communication	BB22A
4.	Management Accounting	BB22B
5.	International Trade	BB32A
6.	Basics of Business Insurance	CC5AB
7.	English For Commerce And Management-II	PZ1CB

	SEMESTER III	
Sl. No	**Subject**	**Sub. Code**
1.	Financial Management	BB23A
2.	Organization Behaviour	BB23B
3.	Computer Application in Business	BB23C
4.	Marketing Management	BB23D
5.	Business Mathematics & Statistics	BB33A
6.	Personality Enrichment	TSSEG
7.	Environmental Studies	ENV4A

	SEMESTER IV	
Sl. No	**Subject**	**Sub. Code**
1.	Human Resources Management	BB24A
2.	Business Regulatory Framework	BB24B
3.	Financial Services	BB24C
4.	Management Information System	BB24D
5.	Operation Research	BB34A
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4B

BBA BACHELOR OF BUSINESS ADMINISTRATION

	SEMESTER V	
Sl. No	**Subject**	**Sub. Code**
1.	Advertising and Sales Promotion	BB25A
2.	Research Methodology	BB25B
3.	Operation Management	BB25C
4.	Materials Management	BB25D
5.	Entrepreneurial Development	BB45A
6.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	**Subject**	**Sub. Code**
1.	Business Environment	BB26A
2.	Services Marketing	BB26B
3.	Business Taxation	BB26C
4.	Customer Relationship Management	BB26D
5.	Project Work (Group)	BB46Q
6.	Extension Activities	CES6Q

B.Sc. COMPUTER SCIENCE

	SEMESTER I	
Sl. No	**Subject**	**Sub. Code**
1.	Languages-I	
2.	English-I	
3.	Core I: Python Programming	
4.	Core II : Python Programming-Lab	
5.	Elective II: Mathematics-I	
6.	Skill Enhancement Course I-Office Automation	
7.	Foundation Course: Fundamentals of Computers	

	SEMESTER II	
Sl. No	**Subject**	**Sub. Code**
1.	Languages-II	LA12A
2.	English-II	LZ12A
3.	Core II : Computer Organization	SE22A
4.	Practical II : Computer Organization Lab	SE221
5.	Allied II : Mathematics II	SM3AE
6.	Basic Tamil / Advanced Tamil	TLT2D
7.	English for Physical Science - II	PZ1SC
8.	Non Major Elective II - English for Competitive Examination - I	AG5AD

B.Sc. COMPUTER SCIENCE

	SEMESTER III	
Sl. No	**Subject**	**Sub. Code**
1.	Languages -III	LA13A
2.	English-III	LZ13B
3.	Java and Data Structure	SE23A
4.	Data Structures Using JAVA Lab.	SE231
5.	Allied III- Statistics - I	SP3AA
6.	Soft Skill - III- Personality Enrichment	TSSEG
7.	Environmental Studies	ENV4B

	SEMESTER IV	
Sl. No	**Subject**	**Sub. Code**
1.	Languages-IV	LA14A
2.	English-IV	LZ14B
3.	Web Technology	SE24A
4.	Web Technology Lab	SE241
5.	Allied IV- Statistics - II	SP3AB
6.	Statistics I - II (Practical)	SP3A1
7.	Quantitative Aptitude	TSSEN
8.	Environmental Studies	ENV4B

	SEMESTER V	
Sl. No	**Subject**	**Sub. Code**
1.	Operating Systems	SE25B
2.	Computer Network	SE25A
3.	Relational Database Management System	SE25C
4.	Practical - V - OS LAB,	Se251
5.	Practical VI -PL/SQL Lab	Se252
6.	Artificial Intelligence and Expert System	SE45A
7.	Value Education	VAE5Q

Sl. No	**SEMESTER VI**	
	Subject	**Sub. Code**
1.	Software Engineering	SE26A
2.	Introduction to Data Science	SE26B
3.	Introduction to Cloud Computing	SE26C
4.	CASE Tools and Testing Tools Lab	Se261
5.	Mini Project	SE26Q
6.	Extension Activities	CES6Q

BCA

	SEMESTER I	
Sl. No	**Subject**	**Sub. Code**
1.	Languages - l	
2.	English - I	
3.	Python Programming	
4.	Python programming Lab	
5.	Statistics - I	
6.	Skill Enhancement Course -I Office Automation	
7.	Foundation Course : Fundamentals of Computers	

	SEMESTER II	
Sl. No	**Subject**	**Sub. Code**
1.	Languages- II	LA12A
2.	English-II	LZ12A
3.	Allied Mathematics II	SM3AE
4.	Programming in C++	SU22A
5.	English for Competitive Exams-II	AG5AD
6.	English for Physical Science-II	PZ1SC
7.	Programming in C++ Lab	SU211

	SEMESTER III	
Sl. No	**Subject**	**Sub. Code**
1.	Data Structures	SZ23A
2.	Java Programming	SZ23B
3.	Computer Organization	SZ23C
4.	Data Structure using Java Lab	SZ231
5.	Financial Accounting	SZ33A
6.	Personality Enrichment	TSSEG

BCA

	SEMESTER IV	
Sl. No	**Subject**	**Sub. Code**
1.	Computer Networks	SZ24A
2.	Open Source Technology	SZ24B
3.	E-Commerce Technology	SZ24C
4.	Open Source Technologies Lab	SZ241
5.	Quantitative Aptitude	TSSEN
6.	Environmental Studies	ENV4B
7.	Cost & Management Accounting	SZ34A

	SEMESTER V	
Sl. No	**Subject**	**Sub. Code**
1.	Operating System	SE25B
2.	Software Engineering	SU25A
3.	Relationship Database Management System	SE25C
4.	Operating System Lab	SE251
5.	PL/SQL Lab	Se252
6.	Elective I - Multimedia	SU45B
7.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	**Subject**	**Sub. Code**
1.	Web Design and Development	SZ26A
2.	Data Mining	SZ26B
3.	Mobile Application and Development	SZ26C
4.	Mobile Application and Development Lab	Sz261
5.	Elective II Software Project Management	SZ46A
6.	Mini Project	SZ26Q
7.	Extension Activities	CES6Q

B.Sc ELECTRONICS & COMMUNICATION SCIENCE

	SEMESTER I	
Sl. No	**Subject**	**Sub. Code**
1.	Languages – I	
2.	English - I	
3.	Core Paper I – Circuit Theory	
4.	Allied I - Paper I Mathematics - I	
5.	Paper II - Core Practical - I	
6.	Home Appliances & Wiring	
7.	Handling of Domestic Appliances	

B.Sc ELECTRONICS & COMMUNICATION SCIENCE

	SEMESTER II	
Sl. No	**Subject**	**Sub. Code**
1.	Languages – II	LA12A
2.	English – II	LZ12A
3.	Core Paper II – Electronic Devices	SG22A
4.	Allied –II-Paper – I Mathematics- II	SM3AE
5.	Paper II – Core Practical II	SG221
6.	Non Major Elective	SR5AB
7.	Soft skill – II	PZ1SC

	SEMESTER III	
Sl. No	**Subject**	**Sub. Code**
1.	Analog Electronics	SG23A
2.	Numerical Methods	SG23B
3.	Digital Electronics	SG23C
4.	Basic Physics- I	SG33A
5.	Practicals – III	SG231
6.	Soft Skill - Personality Enrichment Practical - III	TSSEG
7.	Practical - IV	SG232
8.	Environmental Studies	ENV4B

	SEMESTER IV	
Sl. No	**Subject**	**Sub. Code**
1.	Principles of Communication	SG24A
2.	Programming in 'C'	SG24B
3.	Micro Processor	SG24C
4.	Program in C - Practical	SG241
5.	Core - Practical - V	SG242
6.	Basic Physics - II	SG34A
7.	Basic Physics Practical	SG341
8.	Computing Skills - Level-I (Practical)	TSSE1
9.	Environmental Studies	ENV4B

B.Sc ELECTRONICS & COMMUNICATION SCIENCE

	SEMESTER V	
Sl. No	**Subject**	**Sub. Code**
1.	Microcontroller	SG25A
2.	Antennas Theory and Radar System	SG25C
3.	Electrical and Electronics Instrumentation	SG25B
4.	Elective – I (Industrial Electronics)	SG4AC
5.	Core Practical - VI	SG251
6.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	**Subject**	**Sub. Code**
1.	Realtime Embedded System	SG26B
2.	Biomedical Instrumentation	SG26C
3.	Computer Networks	SG26A
4.	Elective – II : Consumer Electronics	SG4AD
5.	Core - Practical – VII	Sg261
6.	Project	SG26Q
7.	Extension Activities	CES6Q

B.Sc. BIOCHEMISTRY

Sl. No	**SEMESTER - I**	**Sub. Code**
1.	Languages - I	
2.	English I	
3.	Core Paper - I Nutritional Biochemistry	
4.	Allied Chemistry Practical - I	
5.	SEC-Health and Nutrition	
6	Foundation Course FC Bridge Course	
7.	Ability Enhancement :Compulsory Course- I	

Sl. No	**SEMESTER - II**	**Sub. Code**
1.	Languages - II	LA12A/CLE2G
2.	English II	LZ12A
3.	Core Paper II Cell Biology	SB22A
4.	Chemistry II	SD3AC
5.	Core Paper III Practical I	SB221
6.	Allied Chemistry Practical I & II	SD3A1
7.	Soft Skill II	PZ1SD
8.	Advance Tamil I / NME II	NLT2D/TZT2D/SC5AB

Sl. No	SEMESTER - III	Sub. Code
1.	Languages–III	LA13A
2.	English-III	LZ13B
3.	Core Paper IV Biomolecules	SB23A
4.	Biostatistics-I	SP3AA
5.	EVS	ENV4B
6.	Soft Skill – III Personality Enrichment	TSSEG

Sl. No	SEMESTER - IV	Sub. Code
1.	Languages–IV	LA14A
2.	English -IV	LZ14B
3.	Core Paper V Biomolecules and Biochemical Techniques	SB24A
4.	Core Paper VI Practical-II	SB241
5.	Biostatistics-II	SP3AB
6.	Allied Biostatistics Practical	SP3A1
7.	Computing Skills - Level-I (Practical)	TSSE1
8.	Environmental Studies	ENV4B

Sl. No	SEMESTER - V	Sub. Code
1.	Core Paper VII: Enzymes	SB25A
2.	Core Paper VIII: Metabolism	SB25B
3.	Core: Paper IX: Analytical Biochemistry	SB25C
4.	Core Paper XII Practical III	
5.	Elective: Paper I Human Physiology	SB45A
6.	Pano IV Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Core Paper X: Clinical Biochemistry	SB26A
2.	Core Paper XI: Molecular Biology	SB26B
3.	Core Paper XII: Practical III	Sb261
4.	Core Paper XIII: Project	SB26Q
5.	Elective- Paper - II Immunology	SB46A
6.	Elective- Paper - III Biotechnology	SB46B
7.	Extension Activities	CES6Q

B.Sc. Microbiology

Sl. No	SEMESTER - I	Sub. Code
1.	Languages – I	
2.	English – I	
3.	Core Paper -I Fundamentals of Microbiology & Microbial Diversity	
4.	Core -II Practical I- Fundamentals of Microbiology & Microbial Diversity	
5.	Allied I- Basic & Clinical Biochemistry	
6.	Foundation Course -Introduction to Microbial World	
7.	Skill Enhancement Course-Social and Preventive Medicine	

Sl. No	SEMESTER - II	Sub. Code
1.	Languages – II	
2.	English – II	
3.	Core III-Basic and Applied Immunology	
4.	Core IV- Practical II (Basic and Applied Immunology)	
5.	Allied III –Bioinstrumentation	
6.	Allied IV- Practical II (Bioinstrumentation)	
7.	Basic Tamil/Adv. Tamil/ Non Major Elective	
8.	Soft skill - II	

Sl. No	SEMESTER - III	Sub. Code
1.	Languages-III	LA13A
2.	English-III	LZ13B
3.	Core V-Molecular biology	SN23A
4.	Core VI -Practical III (Molecularbiology)	Sn241 Sn241
5.	Allied V - Clinical Lab Technology	SN33A
6.	Allied VI-Practical III- Clinical Lab Technology	SN341
7.	Environmental Studies	ENV4B
8.	Personality Enrichment	TSSEG

Sl. No	SEMESTER - IV	Sub. Code
1.	Languages-IV	LA14A
2.	English-IV	LZ14B
3.	Core VII-Soil and Agricultural Microbiology	SN24A
4.	Core VIII-Practical IV - Soil and Agricultural Microbiology	SN242
5.	Allied VII-Clinical Biochemistry	SN34A
6.	Allied VIII- Practical IV-Clinical Biochemistry	SN342
7.	Computing Skills	TSSE1
8.	Environmental Studies	ENV4B

B.Sc. Microbiology

Sl. No	SEMESTER - V	Sub. Code
1.	Core IX-Medical Bacteriology	SN25A
2.	Core X-Medical Mycology and Parasitology	SN25B
3.	Core XI- Medical Virology	SN25C
4.	Core XII- Practical V (Medical Bacteriology, Mycology, Parasitology and Virology)	Sn261
5.	Elective I - Biotechnology & Genetic Engineering	SN45A
6.	Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Core XIII-Environmental Microbiology	SN26A
2.	Core XIV-Food and Dairy Microbiology	SN26B
3.	Core XV- Practical VI (Environmental, Food and Dairy Microbiology)	Sn262
4.	Elective II - Industrial and Pharmaceutical Microbiology	SN46A
5.	Elective III - Marketable Microbial Products	SN46B
6.	Extension Activities	CES6Q

B.Sc. BIOTECHNOLOGY

Sl. No	SEMESTER - I	Sub. Code
1.	Languages - I	
2.	English-I	
3.	Core I-Cell and Molecular Development Biology	
4.	Core II-Practical I	
5.	Elective Course -Biological Chemistry	
6.	EOIB-Practical II	
7.	Foundation Bridge Course	
8.	Skill Enhancement Course-Mushroom Cultivation	

Sl. No	SEMESTER - II	Sub. Code
1.	Languages - II	LAI2A/CLH2G
2.	English-II	LZ12A
3.	Core III- Genetics	SC22A
4.	Core IV-Practical II	SC321
5.	Allied -III Chemistry	SC32A
6.	Practical III & IV	SC321
7.	Soft Skill II	PZ1SD
8.	Basic Tamil/Adv. Tamil/Non Major Elective II	NLT2D/TLT2D/SS51A

B.Sc. BIOTECHNOLOGY

Sl. No	SEMESTER - III	Sub. Code
1.	Languages – III	LA13A
2.	ENGLISH III	LZ13B
3.	Genetic Engineering	SC23A
4.	Essentials of Biochemistry	SB33A
5.	Environmental Studies	ENV4B
6.	Personality Enrichment Level-I	TSSEG

Sl. No	SEMESTER - IV	Sub. Code
1.	Languages – IV	LA14A
2.	English IV	LZ14B
3.	Plant Biotechnology	SC24A
4.	Bioinstrumentation and Biostatistics	SC34A
5.	Practical – III & IV / Practical III & IV	SC241 / SC341
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - V	Sub. Code
1.	Animal and Medical Biotechnology	SC25A
2.	Bioinformatics	SC25B
3.	Immunology	SC25C
4.	Pharmaceutical Biotechnology	SC45A
5.	Practical - V(Exam in VI Semester)	SE261
6.	Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Industrial Biotechnology	SC26A
2.	Environmental Biotechnology	SC26B
3.	Bio Entrepreneurship	SC46A
4.	Basic in Research Methodology	SC46C
5.	Practical –V & VI	Sc262
6.	Extension Activities	CES6Q

B.Sc. Hotel & Catering Management

Sl. No	SEMESTER - IV	Sub. Code
1.	Industrial Exposure Training (16 Weeks)	SH24Q
2.	Food Production Operations Lab	SH241
3.	Food & Beverage Operations Lab	SH242
4.	Front Office Operation Lab	SH243
5.	Accommodation Operation Lab	SH244
6.	Personality Enrichment level - II	TSSEH
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - V	Sub. Code
1.	Advanced Food Production - I	SH25A
2.	Advanced Food & Beverage Service – I	SH25B
3.	Accomodation Management	SH25C
4.	Marketing & Sales Management	SH35C
5.	Human Rights and Relation Education	SH35B
6.	Hotel Financial Management	SH35A
7.	Value Education	VAE5Q
8.	Culinary Art	SH45A
9.	Advanced Food Production Operations Lab - I	Examination to be conducted in VI SEM
10.	Advanced Food and Bevarage Operations Lab I	Examination to be conducted in VI SEM
11.	Accommodation Management Lab	No Exams / Marks – Lab course Conducted

B.Sc. Hotel & Catering Management

Sl. No	SEMESTER - I	Sub. Code
1.	Languages - I	
2.	English - I	
3.	Basic Course In Food Production-I	
4.	Basic Course In Food & Beverage Service-I	
5.	Basic Course In Front Office	
6.	Nutrition & Food Science	
7.	Tourism Management	
8.	Basic Course In Food Production-Lab I	
9.	Basic Course In Food & Beverage Service-Lab I	
10.	Basic Course In Front Office Lab I	

Sl. No	SEMESTER - II	Sub. Code
1.	Languages–II	CLK2R
2.	English - II	LZ12A
3.	Basic Course In Food Production-II	SH22A
4.	Basic Course In Food & Beverage Service-II	SH22B
5.	Basic Course In Accommodation Operation	SH22C
6.	Tourism Management	SH32A
7.	English For Arts & Social Sciences	PZ1AB
8.	Basic Course In Food Production-Lab I & II	SH221
9.	Basic Course In Food & Beverage Service-Lab I & II	SH222
10.	Basic course in Accommodation Operation – Lab I & II	SH223

Sl. No	SEMESTER - III	Sub. Code
1.	Food Production Operations	SH23A
2.	Food & Beverage service – III	SH23B
3.	Front Office Operations	SH23C
4.	Accommodation Operation	SH23D
5.	Hotel Accounting System	SH33A
6.	Personality Enrichment	TSSEG
7.	Environmental Studies	ENV4B
8.	Food Production Lab - II	Examination to be conducted in IV SEM
9.	Food & Beverage Service Lab – II	Examination to be conducted in IV SEM
10.	Front Office Operation Lab – II	Examination to be conducted in IV SEM
11.	Accommodation Operation Lab – II	Examination to be conducted in IV SEM
12.	Hotel Engineering & Maintenance Lab – I	No Exams / Marks – Lab course Conducted

Sl.No	Semester VI	Sub. Code
1	Advanced Food Production Operations - II	SH26A
2	Advanced Food and Beverages Operations - II	SH26B
3	Front Office Management	SH26C
4	Advanced Food Production Operations Lab - I & II	Sh261
5	Advanced Food & Beverage Operations Lab - I & II	Sh262
6	Front Office Management- Lab	Sh263
7	Project & Viva Voce	SH26Q
8	Application of Computers	SH36A
9	Application of Computers- Lab	Sh361
10	HACCP	SH36B
11	Food & Beverages Control and Management	SH36C
12	Bar Control Management	SH46A
13	Guest Relation Management	SH46B
14	Extension Activities	CES6Q

B.Sc. Visual Communication

Sl. No	SEMESTER - I	Sub. Code
1.	Languages-I	
2.	English - I	
3.	Introduction to Human Communication	
4.	Visual Culture and Aesthetics	
5.	Graphic Design and Typography - Practical	
6.	Digital Drawing & Painting - Practical	
7.	Digital Story Telling and Script Writing	

Sl. No	SEMESTER - II	Sub. Code
1.	Languages -II	LA12A/ CLE2G/ CLK2T
2.	English -II	LZ12A
3.	Communication Skills	BV22A
4.	Drawing II	BV221
5.	Graphic Design - II	BV231
6.	Indian Media History	SY5AE
7.	English for Arts and Social Sciences –II	PZ1AB

Sl. No	SEMESTER - III	Sub. Code
1.	Languages-III	LA13A
2.	English-III	LZ13B
3.	Advertising and Publication Design	BV23A
4.	Communication Aesthetics	BV23B
5.	Computer Graphics	Bv331
6.	Personality Enrichment	TSSEG
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - IV	Sub. Code
1.	Languages-IV	LA14A
2.	English-IV	LZ14B
3.	Basic Photography	BV24B
4.	Film Studies	BV24A
5.	Photography Practical	BV341
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - V	Sub. Code
1.	Commuincation Culture & Society	BV25A
2.	Television Production	BV25B
3.	Web Publishing Practical	BV251
4.	Advertising Photography Practical	BV252
5.	Audio & Video Editing - Practical	BV253
6.	Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Visual Culture of India and Tamilnadu	BV26A
2.	Television Production Practical	Bv261
3.	3D Animation	Bv262
4.	Internship	BV26Q
5.	Extension Activities	CE56Q

B.Sc. MATHEMATICS

Sl. No	SEMESTER - I	Sub. Code
1.	Languages – I	
2.	English -I	
3.	Algebra & Trignometry	
4.	Differential Calculus	
5.	Allied Paper I-Physics I	
6.	Financial Mathematics	
7.	FC- Bridge Mathematics	

Sl. No	SEMESTER - II	Sub. Code
1.	Languages – II	LA12A
2.	Communicative English -II	LZ12A
3.	Trigonometry	SM22A
4.	Integral Calculus And Vector Analysis	SM22B
5.	Allied Paper II - Physics-II	SR3AB
6.	Performing Arts in Tamilnadu	AH5AD
7.	Allied Physics- I, II Practical	SR3A1
8.	English for Physical Sciences II	PZ1SC

B.Sc. MATHEMATICS

Sl. No	SEMESTER - III	Sub. Code
1.	Languages-III	LA13A
2.	English-III	LZ13B
3.	Analytical Geometry	SM23A
4.	Differential Equations	SM23B
5.	Chemistry - I	SD3AB
6.	Personality Enrichment	TSSEG
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - IV	Sub. Code
1.	Languages-IV	LA14A
2.	English-IV	LZ14B
3.	Transform Techniques	SM24A
4.	STATICS	SM24B
5.	Chemistry - II	SD3AD
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4B
8.	Chemistry Practical-I&II	SD3A1

Sl. No	SEMESTER - V	Sub. Code
1.	Algebraic Structures -I	SM25A
2.	Real Analysis –I	SM25B
3.	Dynamics	SM25C
4.	Programming Language 'C' with Mathematical Practical	SM25D
5.	Discrete Mathematics	SM45A
6.	Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Algebraic Structure	SM26A
2.	Real Analysis –II	SM26B
3.	Complex Analysis	SM26C
4.	Graph Theory	SM4AG
5.	Operation Research	SM4AH
6.	Extension Activities	CES6Q

B.Sc. PSYCHOLOGY

Sl. No	SEMESTER - I	Sub. Code
1.	Languages - I	
2.	English - I	
3.	Core Paper I:Introduction to Psychology - I	
4.	Core Paper II:Biological Psychology - I	
5.	Allied Paper I: Building Psychological Capital	
6.	Social Work and Persons with Disability	
7.	Career and Ethics in Psychology	

Sl. No	SEMESTER - II	Sub. Code
1.	Languages -II	LA12A
2.	English II	LZ12A
3.	Core Paper III : General Psychology - II	ST22A
	Core Paper IV : Biological Psychology - II	ST22B
4.	Allied : Introduction to Community Psychology	ST32A
5.	Non-Major Elective : English for Competitive Examinations	AG5AD
6.	Professional English for Arts & Social Sciences - II	PZ1AB

Sl. No	SEMESTER - III	Sub. Code
1.	Languages – III	LA13A
2.	English III	LZ13B
3.	Core Paper V : Developmental Psychology - I	ST23A
4.	Core Paper VI : Experimental Psychology	ST231
5.	Allied Paper III : Statistics in Psychology	ST33A
6.	Personality Enrichment - I	TSSEG
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - IV	Sub. Code
1.	Languages -IV	LA14A
2.	English IV	LZ14B
3.	Developmental Psychology - II	ST24A
4.	Psychological Assessment	ST241
5.	Consumer Behavior and Advertising	ST34A
6.	Computing skills	TSSE1
7.	Environmental Studies	ENV4B

B.Sc. PSYCHOLOGY

Sl. No	SEMESTER - V	Sub. Code
1.	Core Paper IX : Abnormal Psychology - I	ST25A
2.	Core Paper X : Social Psychology - I	ST25B
3.	Core Paper XI : Introduction to Research Methodology	ST25C
4.	Core Paper XII : Health Psychology I	ST25D
5.	Core Elective I : Sports Psychology / Project (at VI semester)	ST45A
6.	Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Core Paper XIII : Abnormal Psychology - II	ST26A
2.	Core Paper XIV : Social Psychology II	ST26B
3.	Core Paper XV : Introduction to Theories of Personality	ST26C
4.	Core Elective II : Counselling and Guidance / Project	ST46A
5.	Core Elective III : Human Resource Management / Project	ST46B
6.	Extension Activities	CES6Q

B.Sc. CHEMISTRY

Sl. No	SEMESTER - I ST25A	Sub. Code
1.	Languages - I	
2.	English - I	
3.	General Chemistry - I	
4.	Allied Maths - I / Allied Botany - I	
5.	Food Chemistry	
6.	Foundation Bridge Course	

Sl. No	SEMESTER - II	Sub. Code
1.	Languages - II	LA12A
2.	English - II	LZ12A
3.	General Chemistry - II	SD22A
4.	Allied Maths - II / Allied Botany - II	SM3AE / SS3AB
5.	English for Physical Science - II	PZ1SC
6.	NME-Environmental Biotechnology	SS51B
7.	Major Practical - 1- Volumetric analysis	SD221
8.	Ancillary Practical - Botany I	SS3A1

B.Sc. CHEMISTRY

Sl. No	SEMESTER - III	Sub. Code
1.	Languages - III	LA13A
2.	English - III	LZ13B
3.	General Chemistry - III	SD23A
4.	Allied Physics - I	SR3AA
5.	Personality Enrichment Level - I	TSSEG

Sl. No	SEMESTER - IV	Sub. Code
1.	Languages- IV	LA14A
2.	English - IV	LZ14B
3.	General Chemistry - IV	SD24A
4.	Chemistry Practical - II	SD241
5.	Ancillary Physics - II	SR3AB
6.	Physics Practical	SR3A1
7.	Computing Skills Level I (Practical)	TSSE1
8.	Environmental Studies	ENV4B

Sl. No	SEMESTER - V	Sub. Code
1.	Inorganic Chemistry -I	SD25A
2.	Organic Chemistry -I	SD25B
3.	Physical Chemistry -I	SD25C
4.	Elective Paper-I (Pharmaceutical/Industrial)	SD45A
5.	Elective Paper-II (Nanomaterials/Polymer Chemistry)	SD45D
6.	Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Inorganic Chemistry -II	SD26A
2.	Organic Chemistry -II	SD26B
3.	Physical Chemistry -II	SD26C
4.	Gravimetric Analysis (Practical-III)	Sd261
5.	Organic Analysis And Preparation (Practical-IV)	Sd262
6.	Physical Chemistry (Practical-V)	Sd263
7.	Elective Paper III (Spectroscopy/Analytical Chemistry)	SD46A
8.	PART-V Extension Activities	CES6Q

B.Sc. HOME SCIENCE - CLINICAL NUTRITION & DIETETICS

Sl. No	SEMESTER - I	Sub. Code
1.	Languages- I	
2.	English- I	
3.	Human Physiology	
4.	Basics of Food Microbiology	
5.	Allied I - Chemistry I	
6.	Non Major Elective - Event Management	
7.	Soft Skill I	
8.	Foundation Course	

Sl. No	SEMESTER - II	Sub. Code
1.	Languages- II	LA12A
2.	English II	LZ12A
3.	Food Science	SL22A
4.	Human Nutrition I	SL22B
5.	Allied I Paper II - Chemistry II	SD3AC
6.	Non Major Elective	AV5AC
7.	Soft Skill II	PZ1AB

Sl. No	SEMESTER - III	Sub. Code
1.	Languages – III	LA13A
2.	English - III	LZ13B
3.	Family Meal Management	SL23A
4.	Human Nutrition II	SL23B
5.	Allied –Biochemistry	SB3AA
6.	Personality Enrichment	TSSEG
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - IV	Sub. Code
1.	Languages – IV	LA14A
2.	English - IV	LZ14B
3.	Hindi - IV	CLE4J
4.	Clinical Nutrition	SJ24A
5.	Clinical Nutrition Practical	SJ241
6.	Principles of Interior Decoration	SL34A
7.	Environmental Studies	ENV4B

B.Sc. HOME SCIENCE - CLINICAL NUTRITION & DIETETICS

Sl. No	SEMESTER - V	Sub. Code
1.	Human Development -I	SL25A
2.	Food Service Management - I	SL25B
3.	Public Health Nutrition	SJ25A
4.	Sports Nutrition	SL25D
5.	Elective-I – Fundamentals of Textile and Clothing	SL45A
6.	Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Advanced Dietetics	SJ26A
2.	Food Service Management - II	SL26B
3.	Nutrition and Advanced Dietitics Practical	Sj261
4.	Elective II- Entrepreneurialship Development	SL246A
5.	Elective III- Family Management and Counselling	SL246B
6.	Part V – Extension Activities	CES6Q

B.A English

Sl. No	SEMESTER - I	Sub. Code
1.	Languages- I	
2.	English	
3.	Introduction to English Literature-I	
4.	Indian history in English	
5.	Social History of England	
6.	English for Communication	
7.	Fundamental framework for reading English Literature	

Sl. No	SEMESTER - II	Sub. Code
1.	Languages- II	LA12A
2.	English - II	LZ12A
3.	British Literature -I	AG22B
4.	American Literature - I	AG22A
5.	History of English Literature	AG32A
6.	Public Speaking Skills	PZ1AB
7.	English for Careers.	SE522

B.A English

Sl. No	SEMESTER - III	Sub. Code
1.	Languages -III	LA13A
2.	Literary Appreciation	LZ13C
3.	British Literature III	AG23A
4.	Aspects of English Language - I	AG23B
5.	Background to the Study of Literature III	AG33A
6.	Computing Skills I	TSSE1
7.	Environmental Studies (Exam will be in IV SEM)	ENV4B

Sl. No	SEMESTER - IV	Sub. Code
1.	Languages-IV	LA14A
2.	Academic Writing	LZ14C
3.	American Literature I	AG24A
4.	Aspects of English Language - II	AG24B
5.	Background to European and American Literature	AG34A
6.	Computing Skills Level - II	TSSE2
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - V	Sub. Code
1.	American Literature II	AG25A
2.	World Classics in Translation	AG25B
3.	Aspects of English Language - III	AG25C
4.	Introduction to Literary Theories and Criticism	AG25D
5.	Introduction to Journalism	AG45A
6.	Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Post Colonial Literature in English	AG26A
2.	Contemporary Literature	AG26B
3.	Indian Literature in English	AG26C
4.	Women's Writing	AG46B
5.	Film and Literature	AG46F
6.	Extension Activities	CES6Q

MBA

Choice Based Credit System (CBCS)

Sl. No	SEMESTER - I	Sub. Code
1.	Management Principles and Business Ethics	
2.	Quantitative Techniques and Research Methods in Business	
3.	Managing Organizational Behaviour	
4.	Accounting for Managers	
5.	Managerial Economics	
6.	Entrepreneurship Development	
7.	Soft Skills 1- Executive Communication	

Sl. No	SEMESTER - II	Sub. Code
1.	Legal Systems in Business	
2.	Applied Operations Research	
3.	Human Resource Management	
4.	Marketing Management	
5.	Operations Management	
6.	Financial Management	
7.	International Business	
8.	Soft Skills 2- Business Etiquette	

Sl. No	SEMESTER - III	Sub. Code
1.	Strategic Management	
2.	Information System for Business	
3.	Core - Choose any one from the list	
4.	Core - Choose any one from the list	
5.	Core - Choose any one from the list	
6.	Core - Choose any one from the list	
7.	Soft Skills III- Leadership and Team Building Skills	
8.	Summer Internship	

Sl. No	SEMESTER - IV	Sub. Code
1.	Core - Choose any one from the list	
2.	Core - Choose any one from the list	
3.	Project Work and Viva-voce	
4.	Soft Skills 4-Computing Skills	

MBA

ELECTIVE SUBJECTS IN 2ND YEAR -(3rd & 4th SEMESTERS)

Sl. No	Elective Subject	Sub. Code
1.	Marketing Research and Consumer Behaviour	
2.	Corporate Finance	
3.	Advertising Management and Sales Promotion	
4.	Sales and Distribution Management	
5.	Security Analysis and Portfolio Management	
6.	Tax Management	
7.	Brand Management	
8.	Industrial Marketing	
9.	Database Management System	
10.	Services Marketing	
11.	System Analysis and Design	
12.	Decision Support System	
13.	E-Business	
14.	Merchant Banking and Financial Services	
15.	Human Resources Development	
16.	Customer Relationship Management	
17.	Performance Management	
18.	Organizational Development	
19.	Retail Marketing	
20.	Rural Marketing	
21.	Derivatives Management	
22.	Banking and Insurance	
23.	Industrial and Labour Relations	
24.	International Marketing	
25.	Supply Chain Management	
26.	Quality Management	

MCA

Sl. No	SEMESTER - I	Sub. Code
1.	Core - 1 C++ and Data Structures	
2.	Core - 2 Introduction to Computer Architecture	
3.	Core - 3 Relational Database Management Systems	
4.	Core - 4 Practical – I: Data Structures Lab. Using C++ Lab	
5.	Core - 5 Practical – II: RDBMS Lab	
6.	Accounting & Financial Management	
7.	Choose any one from Elective - I List	
8.	Soft Skill-I - Choose any One	

Sl. No	SEMESTER - II	Sub. Code
1.	Core - 6 Design and Analysis of Algorithms	
2.	Core - 7 Agile Software Engineering	
3.	Core - 8 Computer Networks	
4.	Choose any one from Elective -List II	
5.	Core - 9 Practical – III: Algorithms Lab	
6.	Core - 10 Practical–IV: Web Based Application Development Lab	
7.	Core - 9 Web Based Application Development	
8.	Soft Skill - 2 Choose any one from Soft Skills List - 2	
9.	Soft Skill - 3 Choose any one from Soft Skills List - 3	
10.	Internship - During I Year Summer Vacation 4 to 6 weeks – Evaluation will be at the end of Third Semester	

Sl. No	SEMESTER - III	Sub. Code
1.	Core - 11 Machine Learning	
2.	Choose any One from Elective - III List	
3.	Choose any One from Elective - IV List	
4.	Choose any One from Elective - V List	
5.	Core - 12 Practical – V : Machine Learning Lab	
6.	Core - 13 Practical – VI : Mini Project	
7.	Soft Skill-4 Choose any One	
8.	Internship: During I year Summer Vacation 4 to 6 Weeks	

MCA

Sl. No	SEMESTER - IV	Sub. Code
1.	Core - 14 Project & Viva - Voce	

M.COM

Sl. No	SEMESTER - I	Sub. Code
1.	Core Paper- I Advanced Corporate Accounting and Accounting Standards	KD21A
2.	Core Paper- II Financial Management	KD21B
3.	Core Paper- III Organizational Behaviour	KD21C
4.	Core Paper- IV Managerial Economics	KD21D
5.	Elective-Strategic Human Resource Management and Development	KD41B
6.	Soft Skill- I-Language and Communication	PSSEA

Sl. No	SEMESTER - II	Sub. Code
1.	Core Paper -V Advanced cost and Management accounting	KD22A
2.	Core Paper- VI Quantitative Techniques for Business Decisions	KD22B
3.	Core Paper -VII Corporate Laws	KD22C
4.	Elective-Industrial Relations and Labour Welfare	KD42C
5.	Total Quality Management	KD32A
6.	Internship	
7.	Soft Skill - II (Language and Communication)	PSSEB

Sl. No	SEMESTER - III	Sub. Code
1.	Core Paper - VIII Research Methodology	
2.	Core Paper - IX Information Technology for Business	
3.	Core Paper - X Income Tax Law & Practice	
4.	Elective-Marketing of Services	
5.	Elective - Consumer Behaviour	
6.	Corporate Governance and Social Responsibility	
7.	Soft Skill - III- Leadership & Teamwork	

Sl. No	SEMESTER - IV	Sub. Code
1.	Core Paper - XI Management Information System	
2.	Core Paper - XII Investment Analysis and Portfolio Management	
3.	Core Paper - XIII Indirect Taxes	
4.	Core Paper- XIV &XV Project	
5.	Elective - Financial Markets & Institutions	
6.	Soft Skill - IV	

M.Sc. BIOCHEMISTRY

Choice Based Credit System (CBCS); Effective from the academic Year 2023-2024

Sl. No	SEMESTER - I	Sub. Code
1.	Basics of Biochemistry	
2.	Biochemical and Molecular Biology Techniqeus	
3.	Physiology & Cell Biology	
4.	Microbiology and Immunology - Elective	
5.	Soft Skill I	

Sl. No	SEMESTER - II	Sub. Code
1.	Enzymology	
2.	Cellular Metabolism	
3.	Clinical Biochemistry	
4.	Practical-I	
5.	Practical-II	
6.	Energy & Drug Metabolism	
7.	ED: Nutritional Biochemistry	
8.	Soft Skill II	
9.	Internship [Clinical Laboratory]	

Sl. No	SEMESTER - III	Sub. Code
1.	Clinical Biochemistry - I	
2.	Molecular Biology	
3.	Applied Biotechnology	
4.	Elective Paper - III Biostatistics	
5.	ED Paper-II: Disease and Prevention	
6.	Soft Skill -III- Leadership & Teamwork	

Sl. No	SEMESTER - IV	Sub. Code
1.	Hormones	
2.	Clinical Biochemistry -II	
3.	Practical-III	
4.	Project and viva	
5.	Cell Signalling- Elective Paper - IV	
6.	Immunology- Elective Paper - V	
7.	Soft Skill - IV	

M.Sc. APPLIED MICROBIOLOGY

Sl. No	SEMESTER - I	Sub. Code
1.	Core I- Theory -Microbial Diversity and Taxonomy	
2.	Core II- Theory- General Microbiology and Laboratory Animal Science	
3.	Core III- Theory -Immunology	
4.	Core IV-Practical - General Microbiology and Immunology	
5.	Elective I -Theory Microbial Metabolic Pathways	
6.	Elective II -Theory- Pharmaceutical Microbiology	
7.	Soft Skills -I	

Sl. No	SEMESTER - II	Sub. Code
1.	Core V- Theory -Virology	
2.	Core VI - Medical Bacteriology	
3.	Core VII - Medical Mycology and Parasitology	
4.	Core VIII - Practical II Medical Bacteriology, Medical Mycology, & Parasitology and Virology	
5.	Industrial and Fermentation Technology	
6.	Biostatistics and Bio informatics, Bio Instrumentation	
7.	Soft Skills - II	

Sl. No	SEMESTER - III	Sub. Code
1.	Core - IX Microbial Genetics	
2.	Core - X Genetic Engineering	
3.	Core - XI Molecular Biology	
4.	Core XII-Practical III- Microbial Genetics, Molecular Biology,Genetic Engineering	
5.	Elective - IV - Soil and Agricultural Microbiolgy	
6.	ED: Elective - II Microbial Remediation	
7.	Internship	
8.	Soft Skills III -Leadership & Teamwork	

Sl. No	SEMESTER - IV	Sub. Code
1.	Core - XIII Food, Dairy and Environmental Microbiology	
2.	Core - XIV Practical IV- Soil, Agricultural, Food & Environmental Microbiology	
3.	Elective V - Research Methodology	
4.	Core XV - Research Project	
5.	Soft Skills - IV	

M.Sc. BIOTECHNOLOGY

Sl. No	SEMESTER - I	Sub. Code
1.	Core Paper - I Biochemistry	
2.	Core Paper - II Molecular Genetics	
3.	Core Paper - III Molecular Cell Biology	
4.	Elective Paper - 1 Bioinstrumentation	
5.	Elective Paper - 2 Biostatistics	
6.	Core Paper - IV Practical - 1 Biochemistry, Molecular Genetics, Molecular Cell Biology	
7.	Soft Skill - 1	

Sl. No	SEMESTER - II	Sub. Code
1.	Core Paper V - Microbiology	
2.	Core Paper VI - Plant and Animal Biotechnology	
3.	Core Paper VII - Genetic Engineering	
4.	Elective Paper V - Pharmaceutical Biotechnology	
5.	Core Paper VIII - Practical - II	
6.	Soft Skill II	

Sl. No	SEMESTER - III	Sub. Code
1.	Core Paper 9 Bioinformatics	
2.	Core Paper 10 Immunology	
3.	Core Paper 11 Bioprocess Technology	
4.	Elective Paper - 7 Nano Biotechnology	
5.	Elective Paper - 8 Microbial Remediation	
6.	Internship for Industrial Research	
7.	Core Paper 12 Practical - III (Exams in Semester IV)	
8.	Soft Skill III-Leadership & Teamwork.	

Sl. No	SEMESTER - IV	Sub. Code
1.	Core Paper 13 - Research Methodology	
2.	Elective Paper 9 - Stem Cell Biology	
3.	Elective Paper 10 - Bioethics, Human Rights and Social Issues	
4.	Core Paper 14 -Dissertation	
5.	Computing Skills	

M.Sc. APPLIED ELECTRONICS

Sl. No	SEMESTER - I	Sub. Code
1.	Core 1 - Electronics Materials & Semiconductor Devices	MV21A
2.	Core 2 - Mathematical and Numerical Methods	MV21B
3.	Core 3 - Digital Electronics & Microprocessor	MV21C
4.	Core 4 - Digital Electronics & Microprocessor Laboratory	Mv211
5.	Elective 1 - Power Electronics	MV41A
6.	Elective 2 - Computer Organization and Architecture	MV41B
7.	Soft Skill 1	PSSEA

Sl. No	SEMESTER - II	Sub. Code
1.	Core 5 - Electromagnetic Theory and its Applications	MV22A
2.	Core 6 - Control System	MV22B
3.	Core 7 - Electronics Instrumentation	MV22C
4.	Core 8 - Embedded System Laboratory	Mv221
5.	Elective 3 - Opto Electronics & Fiber Optic Communication	MV42A
6.	ED: Elective 1 Embedded Systems	MV32A
7.	Soft Skill 2	PSSEB
8.	Internship	
Sl. No	**SEMESTER - III**	**Sub. Code**
1.	Core 9 - Data Communication & Computer Networking	
2.	Core 10 - Digital Signal Processing	
3.	Core 11- Basic VLSI Design & VHDL	
4.	Core 12 - DSP Laboratory	
5.	Elective 4 - Machine Vision and its Applications	
6.	Elective 5 - Digital Image Processing	
7.	Soft Skill 3	

Sl. No	SEMESTER - IV	Sub. Code
1.	Core 13 - Neural Networks & Artificial Intelligence	
2.	Core 14 - Microwave Electronics	
3.	Core 15 - Project and Viva – Voce	
4.	Elective 5 - Elements of Nanotechnology in Electronics	
5.	Soft Skill 4	

M.Sc. COMPUTER SCIENCE

Sl. No	SEMESTER - I	Sub. Code
1.	Core - 1 Advanced Data Structure and Algorithms	
2.	Core - 2 Advanced PYTHON Programming	
3.	Core - 3 Artificial Intelligence	
4.	Core - 4 Practical - 1: Data Structure and Algorithms Lab	
5.	Core - 5 Practical - 2 : Advanced PYTHON Programming Lab	
6.	Theory of Computations	
7.	Soft Skill-I Personality Development and other Soft Skill for Software Engineers	

Sl. No	SEMESTER - II	Sub. Code
1.	Core - 6 Machine Learning	
2.	Core - 6 Advanced Networks	
3.	Core - 8 Practical - 3: Machine Learning Lab	
4.	Core - 9 Practical - 4 : Elective II based Lab	
	Core- 9A Practical - 4: Full Stack Web Development Lab	
	Core- 9B Practical - 4: Natural Language Processing Lab	
5.	Core- 9C Practical - 4: Digital Image Processing Lab	
6.	ED- Principles of Compiler Design	
7.	Soft Skill-II Document Preparation and Interview Skills for Software Engineers	
8.	Internship	

Sl. No	SEMESTER - III	Sub. Code
1.	Core - 10 Parallel And Distributed Computing	
2.	Core - 11 Deep Learning and Neural Networks	
3.	Core - 12 Cryptography	
4.	Core - 13 Practical - 5: Deep Learning Lab	
5.	Elective-3 List given below	
6.	Elective-4 List given below	
7.	Soft Skill - 3 Choose from the List Given at the end	
8.	Soft Skill - 4 Choose from the List Given at the end	
9.	Internship	

Sl. No	SEMESTER - IV	Sub. Code
1.	Core - 14 Project & Viva-Voce	

M.Sc. MATHEMATICS

Sl. No	SEMESTER - I	Sub. Code
1.	Algebra I	
2.	Real analysis - I	
3.	Ordinary Differential Equations	
4.	Graph Theory	
5.	Discrete Mathematics	
6.	Language and Communication Advanced Level	

Sl. No	SEMESTER - II	Sub. Code
1.	Algebra II	
2.	Real analysis - II	
3.	Partial Differential Equations	
4.	Probability Theory	
5.	Mathematical Programming	
6.	C++	
7.	Spoken and Presentation Skills	
8.	INTERNSHIP	

Sl. No	SEMESTER - III	Sub. Code
1.	Complex analysis- I	
2.	Topology	
3.	Operation Research	
4.	Mechanics	
5.	Number Theory & Cryptography	
6.	Java Programming	
7.	Life and Managerial Skills- Soft skill	

Sl. No	SEMESTER - IV	Sub. Code
1.	Complex Analysis - II	
2.	Differential Geometry	
3.	Functional Analysis	
4.	Mathematical Statistics	
5.	Tensor Analysis and Relativity	
6.	Computing Skills	

M.Phil BIOTECHNOLOGY

Sl. No	SUBJECT	Sub. Code	Ins.Hr	Exam Hr.	Total Marks
1.	Research Methodology - 1	NTA01	5	3	100
2.	Research Methodology - 2	NTA02	5	3	100
3.	Background Paper*	NTA03	5	3	100
	General Biotechnology				
4.	Dissertation Work	NTA04	15	Commended/Highly Commeneded	

* Candidate can choose any one Paper

M.Phil Microbiology

(With Effect from the Academic Year 2009 -2010)

Sl. No	SUBJECT	Sub. Code	Ins.Hr	Exam Hr.	Total Marks
1	Research Methodology	NBA01	6	3	100
2	Advanced Paper in Microbiology	NBB02	6	3	100
3	Background Paper of Proposed Dissertation*	NBA03	-	3	100
	1. Enzyme Technology				
	2. Microbial Bioprocess Technology				
	3. Applied Microbiology				
II	Dissertation	NBA04	18	Commended/Highly Commeneded	

* Candidate can choose any one Paper

M.Phil. Biochemistry

(With Effect from the academic year 2009 -2010)

Sl. No	SUBJECT	Sub. Code	Ins.Hr	Exam Hr.	Total Marks
1	Paper I Research Methodology	PDA01	5	3	100
2	Paper II Advanced Biochemistry	PDA02	5	3	100
3	Background Paper*	PDA03	5	3	100
4	Advanced Clinical Biochemistry				
5	Biotechnology				
6	Cancer Biochemistry				
7	Enzyme Technology				
	Immuno- technology				
	Clinical Toxicology				
4	Dissertation Work	PDA04	15	Commended/Highly Commeneded	

* Candidate can choose any one Paper

DOCTOR OF PHILOSOPHY (Ph.D.)
Ph.D. BIOTECHNOLOGY, Ph.D. MICROBIOLOGY and Ph.D. BIOCHEMISTRY

(Revised Regulations of the University of Madras, Effective from July 2016)

ELIGIBILITY FOR ADMISSION

For purpose of Admission to the Ph.D. Programme a candidate should have obtained a Master's Degree in the relevant or other Science disciplines with 55% marks in the qualifying examination. For SC/ST Candidates and for candidates who have completed the PG degree before 1991, the minimum can be only 50% for admission to the Ph.D Programme.

Admission for Ph.D. Programme can be made Two times in a year, i.e., January and July. The Online Application will be available during the months of December and June every year for admitting the candidates for Two sessions. Candidates should submit the Hard copy of their application on or before the first working day of January and July to the concerned Department where the candidates proposed to do their Research along with the prescribed fee of Rs. 500/- through online payment. SC and ST are exempted from paying the application processing fee and that they should send the copy of the proof at the time of submission of application. Admission to Ph.D. Programme shall be completed in the First Month itself in each session. Registration for Ph.D. must be completed within one month from the date of granting admission.

Duration of Research

Full-Time: A Candidate, registered as a full-time scholar for the Ph.D. Programme shall work continuously in the Department under a supervisor for a minimum period of THREE YEARS after provisional registration and before submission of the thesis.

Part-Time: A Candidate, registered for the Ph.D. programme as a Part-Time Scholar (both Internal and External) shall work for a minimum period of FOUR YEARS, after provisional registration, before submission of the Thesis.

Exemption: Exemption of ONE YEAR from the minimum duration required is permissible in respect of candidates who possess the M.Phil./M.Phil. on INTERDISCIPLINARY basis.

EXAMINATION AND EVALUATION

PART I: COURSE WORK

Every Candidate provisionally registered for the Ph.D. programme shall undergo course work in the First Year. The course work consists of the following.

Paper I: Research Methodology

Paper II: An Advanced Paper in the Subject Concerned

Paper III: Background Paper relating to the Candidate's Ph.D. WorK

*Candidates who posses M.Phil. or M.Tech, M.D, M.S, Qualifications in the same discipline/field of research are eligible for exemption from undergoing the Written Examinations of all the three papers. If the Degrees are not in the same discipline, they are exempted only from Paper-I Research Methodology and shall undergo Written Examinations for Paper-II and III.

Part-II: SUBMISSION OF SYNOPSIS AND THESIS

MOHAMED SATHAK COLLEGE OF ARTS & SCIENCE

Reaccredited by NAAC and Recognised by UGC & AICTE
Affiliated to University of Madras
Sholinganallur, Chennai-600119, Tamilnadu, India.
Website: www.mscartsandscience-edu.in

THE ALMANAC

2023 - 2024
HIJIRI 1445 – 1446

The College Calendar provides a diary of information and activities to keep you abreast govern your Academic Curricular, Co-Curricular and Extracurricular Works. It must always be brought with you when you are attending the College.

JUNE -2023

S.No	Day	Information	No.of Workin Days
1	Thursday		
2	Friday		
3	Saturday		
4	Sunday		
5	Monday		
6	Tuesday		
7	Wednesday	Publication of M.P Results 2023 Examinations	
8	Thursday		
9	Friday		
10	Saturday		
11	Sunday		
12	Monday		
13	Tuesday		
14	Wednesday		
15	Thursday		
16	Friday		
17	Saturday		
18	Sunday		
19	Monday	Re - opening of II and III year for odd semster	1
20	Tuesday		2
21	Wednesday		3
22	Thursday		4
23	Friday		5
24	Saturday	Holiday	-
25	Sunday		-
26	Monday		6
27	Tuesday		7
28	Wednesday		8
29	Thursday	Bakrid	-
30	Friday		9

S.No	Day	Information	No.of Working Days
1	Saturday	Opening for Online Portal for Ph.D Program Admission	-
2	Sunday		-
3	Monday		10
4	Tuesday		11
5	Wednesday		12
6	Thursday		13
7	Friday		14
8	Saturday	Working Day	15
9	Sunday		
10	Monday		16
11	Tuesday		17
12	Wednesday		18
13	Thursday		19
14	Friday		20
15	Saturday	Holiday	
16	Sunday		
17	Monday		21
18	Tuesday		22
19	Wednesday		23
20	Thursday		24
21	Friday		25
22	Saturday	Holiday	
23	Sunday		
24	Monday		26
25	Tuesday		27
26	Wednesday		28
27	Thursday		29
28	Friday		30
29	Saturday	Muharram	-
30	Sunday		
31	Monday	Last Date for Submission 0F Online Application for Ph.D Admission	31

JULY -2023

AUGUST-2023

S.No	Day	Information	No.of Working Days
1	Tuesday		32
2	Wednesday		33
3	Thursday		34
4	Friday		35
5	Saturday	Working Day	36
6	Sunday		
7	Monday		37
8	Tuesday		38
9	Wednesday		39
10	Thursday		40
11	Friday		41
12	Saturday	Holiday	
13	Sunday		
14	Monday		42
15	Tuesday	Independence Day	
16	Wednesday		43
17	Thursday		44
18	Friday		45
19	Saturday	Working Day	46
20	Sunday		
21	Monday		47
22	Tuesday		48
23	Wednesday		49
24	Thursday		50
25	Friday		51
26	Saturday	Working Day	52
27	Sunday		
28	Monday		53
29	Tuesday		54
30	Wednesday		55
31	Thursday	Last Date for Submission of M.Phil Dissertation.	56

September - 2023

S.No	Day	Information	No.of Workin Days
1	Friday		57
2	Saturday		58
3	Sunday		
4	Monday		59
5	Tuesday		60
6	Wednesday	Krishna Jayanthi	
7	Thursday		61
8	Friday		62
9	Saturday	Holiday	
10	Sunday		
11	Monday		63
12	Tuesday		64
13	Wednesday		65
14	Thursday		66
15	Friday		67
16	Saturday		
17	Sunday		
18	Monday	Vinayagar Chathurthi	
19	Tuesday		68
20	Wednesday		69
21	Thursday		70
22	Friday		71
23	Saturday	Working Day	72
24	Sunday		
25	Monday		73
26	Tuesday		74
27	Wednesday		75
28	Thursday	Meelad-e-Nabi	
29	Friday		76
30	Saturday	Holiday	

October - 2023

S.No	Day	Information	No.of Working Days
1	Sunday		
2	Monday	Gandhi Jayanthi	
3	Tuesday		77
4	Wednesday		78
5	Thursday		79
6	Friday		80
7	Saturday	Working Day	81
8	Sunday		
9	Monday		82
10	Tuesday		83
11	Wednesday		84
12	Thursday	Commencement of Practical Exam For Odd Semester	85
13	Friday		86
14	Saturday	Holiday	
15	Sunday		
16	Monday		87
17	Tuesday		88
18	Wednesday		89
19	Thursday	Last working Day for Odd Semester	90
20	Friday		91
21	Saturday		92
22	Sunday		
23	Monday	Ayutha Pooja	93
24	Tuesday	Vijaya Dhasami	94
25	Wednesday		95
26	Thursday		96
27	Friday		97
28	Saturday		98
29	Sunday		
30	Monday		99
31	Tuesday		100

November - 2023

S.No	Day	Information	No.of Workin Days
1	Wednesday	Commencement of Theory Exams for Oc Sem	
2	Thursday		
3	Friday		
4	Saturday		
5	Sunday		
6	Monday		
7	Tuesday		
8	Wednesday		
9	Thursday		
10	Friday		
11	Saturday		
12	Sunday	Deepavali	
13	Monday		
14	Tuesday		
15	Wednesday		
16	Thursday		
17	Friday		
18	Saturday		
19	Sunday		
20	Monday		
21	Tuesday		
22	Wednesday		
23	Thursday		
24	Friday		
25	Saturday		
26	Sunday		
27	Monday		
28	Tuesday		
29	Wednesday		
30	Thursday		

December - 2023

S.No	Day	Information	No.of Workin Days
1	Friday	Opening for Online Por for Ph.D. Program Admission	
2	Saturday		
3	Sunday		
4	Monday		
5	Tuesday		
6	Wednesday	Reopening of College Even Semester	1
7	Thursday		2
8	Friday	Online Registration fo M.Phil Degree Examination	3
9	Saturday	Holiday	
10	Sunday		
11	Monday		4
12	Tuesday		5
13	Wednesday		6
14	Thursday		7
15	Friday		8
16	Saturday	Working Day	9
17	Sunday		
18	Monday		10
19	Tuesday		11
20	Wednesday		12
21	Thursday		13
22	Friday		14
23	Saturday	Holiday	
24	Sunday		
25	Monday	Christmas	
26	Tuesday		
27	Wednesday		
28	Thursday		
29	Friday		
30	Saturday		
31	Sunday	Last Date of Ph.D Onli Submission.	

January - 2024

S.No	Day	Information	No.of Workin Days
1	Monday	NEW YEAR'S DAY	
2	Tuesday		15
3	Wednesday	Opening for online port for Ph.D Program	16
4	Thursday		17
5	Friday		18
6	Saturday	Working Day	19
7	Sunday		
8	Monday		20
9	Tuesday		21
10	Wednesday		22
11	Thursday		23
12	Friday		24
13	Saturday	Holiday	
14	Sunday		
15	Monday	Pongal	
16	Tuesday	Thiruvalluvar Day	
17	Wednesday	Uzhavar Thirunal	
18	Thursday		25
19	Friday		26
20	Saturday	Working Day	27
21	Sunday		
22	Monday		28
23	Tuesday		29
24	Wednesday		30
25	Thursday		31
26	Friday	Republic Day	
27	Saturday	Holiday	
28	Sunday		
29	Monday		32
30	Tuesday		33
31	Wednesday	Last Date for Submission OF Online Application fo Ph.D Admission	34

February - 2024

S.No	Day	Information	No.of Working Days
1	Tuesday		35
2	Wednesday		36
3	Thursday		37
4	Friday		38
5	Saturday	Working Day	39
6	Sunday		
7	Monday		40
8	Tuesday		41
9	Wednesday		42
10	Thursday		43
11	Friday		44
12	Saturday	Working Day	45
13	Sunday		
14	Monday		46
15	Tuesday		47
16	Wednesday		48
17	Thursday		49
18	Friday		50
19	Saturday	Working Day	51
20	Sunday		
21	Monday		52
22	Tuesday		53
23	Wednesday		54
24	Thursday		55
25	Friday		56
26	Saturday		57
27	Sunday		
28	Monday		58
29	Tuesday		59

March - 2024

S.No	Day	Information	No.of Working Days
1	Friday		60
2	Saturday	Working Day	61
3	Sunday		
4	Monday		62
5	Tuesday		63
6	Wednesday		64
7	Thursday		65
8	Friday		66
9	Saturday	Holiday	
10	Sunday		
11	Monday		67
12	Tuesday		68
13	Wednesday		69
14	Thursday		70
15	Friday		71
16	Saturday	Working Day	72
17	Sunday		
18	Monday		73
19	Tuesday		74
20	Wednesday		75
21	Thursday		76
22	Friday		77
23	Saturday	Holiday	
24	Sunday		
25	Monday		78
26	Tuesday		79
27	Wednesday		80
28	Thursday		81
29	Friday	Good Friday	
30	Saturday	Holiday	
31	Sunday		

April - 2024

S.No	Day	Information	No.of Working Days
1	Monday	Commencement of Practical Exams for Even Sem	82
2	Tuesday		83
3	Wednesday		84
4	Thursday		85
5	Friday		86
6	Saturday	Working Day	87
7	Sunday		
8	Monday		88
9	Tuesday	Telugu NewYear	
10	Wednesday	Ramzan	
11	Thursday		89
12	Friday		90
13	Saturday		
14	Sunday	Tamil New Year	
15	Monday		91
16	Tuesday	Last Working Day for Even Sem	92
17	Wednesday		
18	Thursday	Commencement of Theory Exams for Even Sem	
19	Friday		
20	Saturday		
21	Sunday	Mahaveer Jayanthi	
22	Monday		
23	Tuesday		
24	Wednesday		
25	Thursday		
26	Friday		
27	Saturday		
28	Sunday		
29	Monday		
30	Tuesday		

May - 2024

S.No	Day	Information	No.of Working Days
1	Wednesday	May Day	
2	Thursday		
3	Friday		
4	Saturday		
5	Sunday		
6	Monday		
7	Tuesday		
8	Wednesday		
9	Thursday		
10	Friday		
11	Saturday		
12	Sunday		
13	Monday		
14	Tuesday		
15	Wednesday		
16	Thursday		
17	Friday		
18	Saturday		
19	Sunday		
20	Monday		
21	Tuesday		
22	Wednesday		
23	Thursday		
24	Friday		
25	Saturday		
26	Sunday		
27	Monday		
28	Tuesday		
29	Wednesday	Last Date for Submission M.Phil Examination Application.	
30	Thursday		
31	Friday		

MOHAMED SATHAK GROUP OF INSTITUTIONS

CHENNAI ★ RAMANATHAPURAM ★ KILAKKARAI

CHENNAI

Mohamed Sathak College of Arts & Science

Mohamed Sathak A. J. College of Engineering

Mohamed Sathak A. J. Academy of Architecture

Mohamed Sathak A.J. College of Nursing

Mohamed Sathak A. J. College of Physiotherapy

Mohamed Sathak A .J. College of Pharmacy

Mohamed Sathak Teacher Training College

Mohamed Sathak Matriculation & Higher Sec. School

KILAKARAI

Mohamed Sathak Engineering College

Mohamed Sathak Polytechnic College

Syed Hameedha Arts & Science College

Syed Hameedha Arabic College

Mohamed Sathak ITI

RAMANATHAPURAM

Mohamed Sathak Dastagir Matriculation & Higher Sec. School

Mohamed Sathak Dastagir Teacher Training College

Mohamed Sathak Kabeer Public School (CBSE)

Mohamed Sathak Hamid College of Arts & Sceince for Women

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